

## Southern Wiltshire Area Board AGENDA

**Place:** Winterslow Village Hall, Middleton Road, Winterslow, SP5 1PQ  
**Date:** Thursday 31 January 2013  
**Time:** 7.00 pm

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Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

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### Wiltshire Councillors

Richard Britton - <b>(Chairman)</b>	Alderbury and Whiteparish
Chris Devine	Winterslow
Julian Johnson	Downton and Ebbel Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall – <b>(Vice-Chairman)</b>	Redlynch and Landford

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk) or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) [tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Items to be considered

**Time**

1 **Welcome and Introductions**

**7.00pm**

2 **Apologies**

3 **Minutes (Pages 3 - 18)**

To approve and sign as a correct record the minutes of the previous meeting held on Thursday 29 November 2012.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Chairman's Announcements**

Southern Wiltshire Community Blog site

6 **Current Consultations**

To note the attached information on the following current consultations:

Consultation	Closing Date	More information
<a href="#">School Term and Holiday dates 2014/15</a>	8 February 2013	Term dates for community and voluntary controlled schools are set by the local authority in consultation with neighbouring authorities, schools, groups representing school staff and parents.  We are currently consulting on three options of term and holiday dates for 2014/15. <a href="#">Visit our consultation page</a> for more information and details of how you can give us your views.
<a href="#">Draft Anti - Bullying Strategy 2012-2015</a>	8 February 2013	This draft strategy is an update to, and builds on, the previous Anti-Bullying Strategy (2008-2011) and the work carried out under the direction of the Anti-Bullying Steering Group. It builds on current work being done with our children and young people to promote resilience, celebrate differences, challenge all forms of discrimination and develop a safe environment where bullying does not thrive (including online). Views are sought on this consultation draft – to be submitted by Friday 8 February 2013.  Consultation responses/enquiries: To send feedback on the draft strategy please email your response to <a href="mailto:pathways@wiltshire.gov.uk">pathways@wiltshire.gov.uk</a> .

<a href="#">Schools admission consultation</a>	8 February 2013	Wiltshire Council is asking all parents, schools, governors, members of the public and other groups with an interest in the local area, for their input in helping shape the proposed admission arrangements for voluntary controlled and community schools.
<a href="#">Wiltshire's Joint Health and Wellbeing Strategy - Consultation survey</a>	14 February 2013	Wiltshire's draft Joint Health and Wellbeing Strategy sets out the areas where joint working will be a priority between organisations in the coming years. It will be reviewed again in 2014. We are very grateful for your views on this draft strategy. The consultation lasts for 3 months from 14 November 2012 until 14 February 2013. For more information see <a href="#">Wiltshire's Joint Health and Wellbeing Strategy</a>
<a href="#">Domestic Abuse Strategy Consulation</a>	19 February 2013	<p>The <a href="#">draft Domestic abuse reduction strategy draft Domestic abuse strategy 99kb</a> sets out how the Swindon and Wiltshire Community Safety Partnerships are committed to working together to seek resolutions to reduce the prevalence of domestic abuse.</p> <p>We are encouraging as many people as possible to take part in the DA reduction strategy consultation by answering a few short questions.</p> <p>If you have any queries about the DA reduction strategy consultation please contact one of the following:</p> <p>Wiltshire Council Safer Communities Team - 01225 716610</p> <p>Swindon Borough Council DV Reduction Co-ordinator - 01793 466512</p>
<a href="#">Draft Air Quality Supplementary Planning Document 7mb</a>	19 February 2013	The Air Quality Supplementary Planning Document provides technical advice on how to deal with planning applications that could have an impact on air quality with a view to ensuring consistency in the approach to proposed new developments. The document addresses mitigation measures, air quality assessments and consistency. It is an evidence document in support of the Draft Wiltshire Core Strategy of which air quality has its own policy (core policy 55).
<a href="#">Draft Contaminated Land Supplementary Planning Document 3mb</a>	2 April 2013	The Contaminated Land Supplementary Planning Document provides technical advice on how to deal with planning applications where land contamination could be a material consideration; with a view to ensuring consistency in the approach to proposed new developments. The document addresses the legislative background and approaches to the investigation of land, its remediation and verification with a view to facilitating consistency of approach by persons undertaking development. It is an evidence document in support of the Draft Wiltshire Core Strategy within which Contaminated Land has its own policy (refer core policy 56 of Draft Core Strategy).

<a href="#">Housing needs survey</a> (Alderbury)	8 February 2013	Alderbury Housing Needs Survey is Open until 8 February 2013  Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.  Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.  Email: <a href="mailto:housing.strategy@wiltshire.gov.uk">housing.strategy@wiltshire.gov.uk</a>  Telephone: 01249 706614
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**7 Cabinet Member - Cllr Keith Humphries**

**7.10pm**

Councillor Keith Humphries, Cabinet member for Public Health and Protection Service, will answer questions about his area of responsibility.

His portfolio includes:

- Public health
- Community safety
- Environmental health
- Trading standards
- Licensing
- Emergency planning

**8 Wiltshire Council's Items for Information***(Pages 19 - 20)*

To note the attached items for information:

- Update - Wiltshire Online: Connectivity and Provision

**9 Our Community Area***(Pages 21 - 34)*

**7.25pm**

Verbal and written updates to include:

- Fire & Rescue Service – December update
- Police
- Youth Service Update - Mal Munday (Head of Service: Integrated Youth & Family Support)
- Good Neighbour Scheme – Nikki Wilson
- Wiltshire Involvement Network (WIN) – written update
- NHS – December Update
- Southern Wiltshire Issues System
- Community Area Transport Group
- Any other comments or reports

10	<p><b>NHS Reforms - Clinical Commissioning Group</b></p> <p>To receive a presentation from Scott Carruthers, Group Director for the Sarum Locality.</p>	8.00pm
11	<p><b>Police and Crime Plan Consultation</b>(Pages 35 - 36)</p> <p>To receive information on the Police and Crime Plan Consultation.</p> <p><i>Presented by: Kieran Kilgallen, Chief Executive to the Office of the Police and Crime Commissioner.</i></p>	8.20pm
12	<p><b>Footpaths Update - Area Board Theme 2012/13</b>(Pages 37 - 38)</p> <p>To note the attached update report and to hear the outcome of the footpath meeting on 28 January 2013.</p>	8.40pm
13	<p><b>Volunteering Awards</b>(Pages 39 - 40)</p> <p>The Chairman will announce the winners of the Southern Wiltshire Volunteering awards for 2012/13, for the following categories:</p> <ul style="list-style-type: none"> <li>• Working together with young people in our community</li> <li>• Working to support older people in our community</li> <li>• Working to help keep our community safe</li> <li>• Working to improve our footpaths</li> </ul>	8.50pm
14	<p><b>Community Area Grants</b>(Pages 41 - 52)</p> <p>To consider applications for funding from the Community Area Grants budget for 2012/13.</p> <ul style="list-style-type: none"> <li>• Winterslow Youth Zone - £300 for a new table tennis table</li> <li>• 5 x 5 x 5 = Creativity - £2,400 for a community art project at Old Sarum</li> </ul>	8.55pm
15	<p><b>Delegation of Authority</b>(Pages 53 - 54)</p> <p>Due to the elections in May, there will be a longer gap between area board meetings than usual, with the next meeting of the Southern Wiltshire Area Board being scheduled for Thursday 6 June 2013.</p> <p>Therefore to facilitate the smooth and efficient running of Area Board business and to reduce the need for unnecessary extraordinary meetings, the board will consider whether to grant a delegation authority to the Community Area Manager, in</p>	9.10pm

consultation with the relevant unitary councillors on the Area Board, to make any necessary decisions (such as agreement of CATG funding allocations and Community Area Grant Funding).

Report attached

- |    |   |               |
|----|---|---------------|
| 16 | <b>Closing Remarks - Four Years of our Area Board</b><br><i>(Pages 55 - 64)</i> | <b>9.15pm</b> |
| 17 | <b>Close</b>  | <b>9.20pm</b> |

### **Future Meeting Dates**

Thursday 6 June 2013  
7.00pm  
Morgand Vale & Woodfalls Village Hall

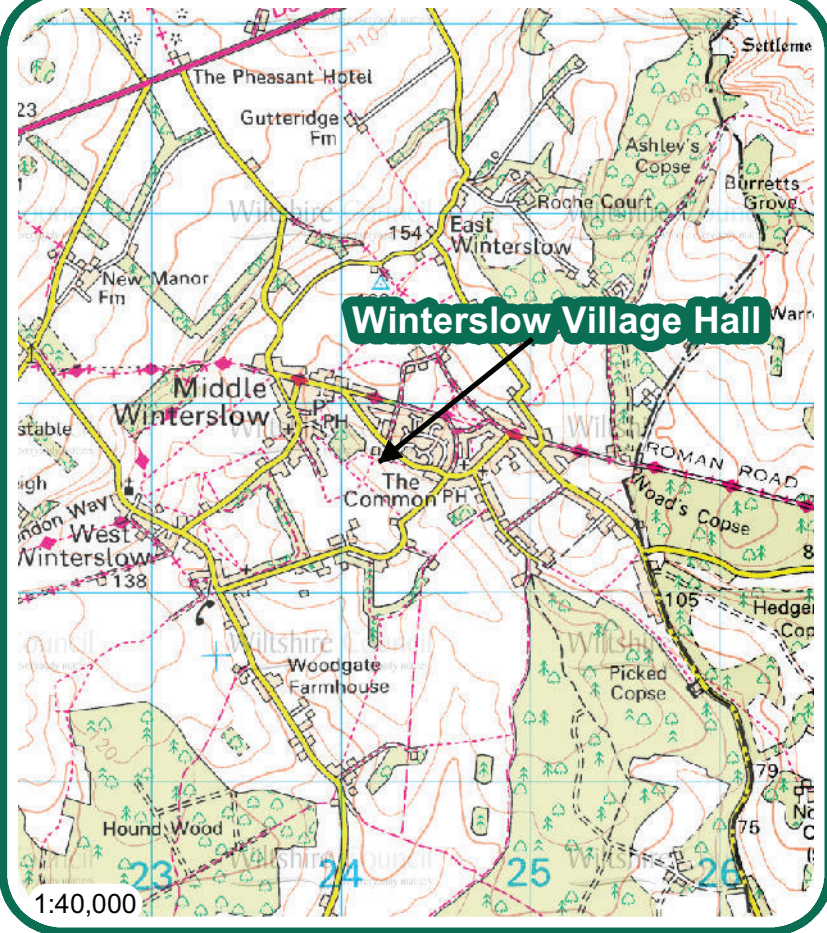
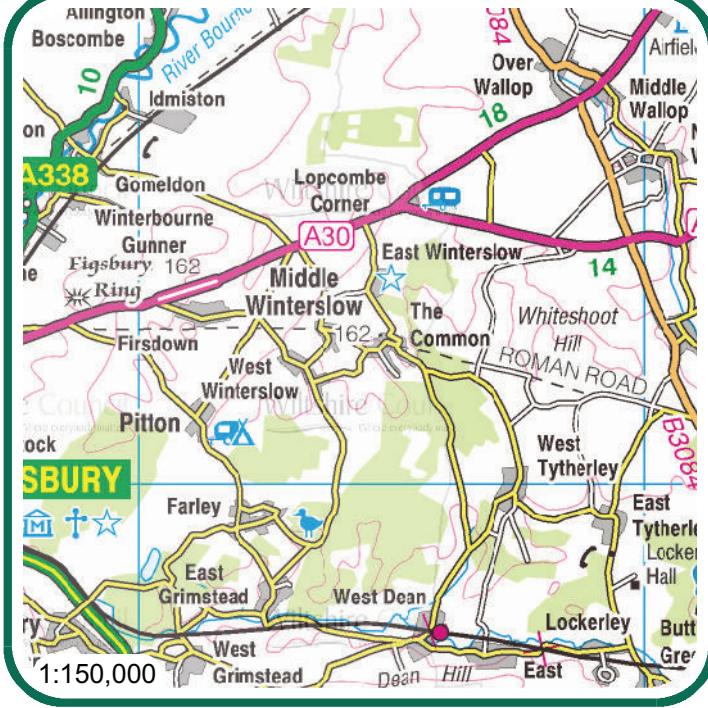
Thursday 1 August 2013  
7.00pm

Thursday 3 October 2013  
7.00pm

Thursday 5 December 2013  
7.00pm







**Winterslow Village Hall**  
**Middleton Road**  
**Winterslow**  
**Wiltshire**  
**SP5 1PQ**

  
 Where everybody matters





# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Coombe Bissett Villahe Hall, Shutts Lane, Coombe Bissett, SP5 4LU  
**Date:** 29 November 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 9.05 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine and Cllr Julian Johnson

Cllr Dick Tonge, Cabinet Representative for Highways and Transport

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Area Manager

Lisa Moore, Democratic Services Officer

Sarah Hughes, Senior Planning Officer

### **Town and Parish Councillors**

Alderbury Parish Council – C Churchill & A Newbery

Britford Parish Council – M Hitchings

Clarendon Park Parish Council – K Rodger

Coombe Bissett Parish Council – C Chelu, J Gregory, D James & D Rattue

Downton Parish Council – S Barnhurst – Davies, B Cornish, C Hall, S Lacey & J Whitmarsh

Firsdon Parish Council – B Edgeley & M Villis

Landford Parish Council – G Henson & J Martin

Laverstock and Ford Parish Council – V Bussereau, R Champion, D Hayes, & V McLennan

Pitton and Farley Parish Council – C Purves & A Shaw

Redlynch Parish Council – D Baker, Beall, G Budworth, J Horsburgh & C Morrison  
West Dean Parish Council – H Urquhart  
Whiteparish Parish Council – D Campbell, T King & L Palmer  
Winterslow Parish Council - P Robinson

**Partners**

Wiltshire Police – Inspector Andy Noble  
Wiltshire Fire and Rescue Service – Mike Franklin  
Wiltshire Involvement Network – Phil Matthews  
Tenants Group – Dawn Scott

**Total in attendance: 55**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board, Board Members then introduced themselves.</p> <p>Cabinet Representative, Councillor Dick Tonge was welcomed to the meeting.</p>
2	<p><u>Apologies</u></p> <p>There were none.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 27 September 2012, were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>Councillor Leo Randall declared a non-pecuniary interest relating to the Community Area Grant application submitted by Whiteparish Memorial Hall Trust under item 16, as he was one of the Trustees.</p>
5	<p><u>Chairman's Announcements</u></p> <p>At the last Area Board meeting there was interest in having an item on the Health &amp; Wellbeing Board at a future meeting. The item would be included in the agenda for 31 January 2013.</p>
6	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations listed in the agenda pack. Further information on Wiltshire Council consultations can be found on the consultation portal at: <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p>
7	<p><u>Wiltshire Council items for information</u></p> <p>The Board noted the information items attached to the agenda.</p> <p>The deadline for the consultation on the Community Infrastructure Levy (CIL) had been moved back to 5 December 2012 to allow additional time for parish councils to feed their comments back.</p>
8	<p><u>Cabinet Member - Cllr Dick Tonge</u></p> <p>Councillor Dick Tonge highlighted some of the areas of work which were included in his portfolio as Cabinet Member for Highways and Transport.</p>

- Wiltshire Council had secured a budget to make improvements to train services for the area.
- Following the recent floods across the county, teams had been working hard to limit disruption and to ensure that people remained safe on the roads as this was always the overriding consideration for Highways.
- Various training initiatives were taking place, including the 'Bike Ability' courses which were run through schools. The aim is to teach children how to use their bikes safely on the roads.
- 'Safe Drive Stay Alive' was an initiative targeted at 16 – 19 year olds to use a dramatic training programme to shock them into driving safely.
- Roads are monitored for their skid resistance as this is a major consideration for resurfacing roads.
- Each year, every Board was allocated CATG funding for small highways projects, there was also a central fund for larger projects, which could be bid for by the Board. Projects considered for this funding would need to meet criteria.
- The Council had put the Highways contract out to tender as a package which would see the contractor providing other duties such as grass cutting. The aim of this was to see a 10% reduction in cost.

Questions and comments were then take, these included:

- Would a CATG budget be allocated to all Boards for 2013/14? **Answer:** Yes, the arrangements were expected to remain the same for 2013/14.
- Parish Councils had recently been sent a link to the proposed new HGV satellite navigation (satnav) system which would be used by all HGV's across the country. They were asked to look at the routes which passed through their areas and to feedback any comments to the programme. Some parishes had found route errors which in their opinion would direct the HGV's through inappropriate roads. **Answer:** Parishes were urged to look at the system to make sure the route was correct for their parishes and report any possible improvements.
- There was a report of a set of traffic lights in Firsdown which were sited partly on MOD land and partly on Highways land. When a problem arose with these traffic lights, the parish did not know who to approach due to the unusual situation of joint ownership. **Answer:** This type of situation should be directed to Graeme Hay, Head of Service, Traffic & Network.
- There had been a recent letter published in the *Salisbury Journal*, which referred to the sale of Salisbury Bus Station, and included a suggestion for incorporating the use of the Park and Ride sites. Had the Council responded to the letter? **Answer:** The Council had sent a reply in response to the letter. It was a good idea but in reality not practical, as people would not use the Park & Ride to travel across the city, in order to catch connecting buses.
- The school road in Nomansland was in need of resurfacing as was badly surfaced, was funding available to carry this work out next year? **Answer:**

	<p>Cllr Tonge suggested that the local Councillor put forward the request so the work could be included on the list for next year.</p>
9	<p><u>Our Community Area</u></p> <p>The Board noted the written updates attached to the agenda. In addition the following verbal updates were received:</p> <p><u>Fire &amp; Rescue – Mike Franklin</u></p> <p>There had been a reduction in the number of reported fires for the area compared to the figures for the same period the previous year. Updates for October and November are attached to the end of these minutes.</p> <p>There had been a recent incident in the Salisbury Plain area where a family of 5 had been admitted to hospital for carbon monoxide poisoning, Mike advised anyone without a carbon monoxide detector in their home to get one fitted.</p> <p>Question:</p> <ul style="list-style-type: none"> <li>• Mike was asked if there had been an increase in call outs over the bonfire period? <b>Answer:</b> Mike agreed to find out the level of calls attended over that period and to report back to the Board.</li> </ul> <p><b>Action: Mike Franklin, WF&amp;RS</b></p> <p><u>Police – Inspector Andy Noble</u></p> <p>Dean Garvin’s acting Sergeant rank had now been made substantive and he would soon be leaving the community area to start in his new role within the Salisbury Custody team. Dean would be replaced by Sergeant David Lennane who would start in the new year.</p> <p>The Neighbourhood Policing Teams (NPT) were specifically working on targeting illegal moneylenders at Old Sarum, as well as Bemerton Heath and the Friary in Salisbury.</p> <p>Comments received:</p> <ul style="list-style-type: none"> <li>• Cllr McLennan praised the response of all involved with improving the heavy traffic flow situation in Ford following the closure of Broken Cross Bridge. A meeting had been held between the parish council, residents, highways and the NPT to address concerns. As a result the police presence in Ford had been increased and two road buildouts had been introduced. introduced which had had a positive impact on the situation.</li> <li>• As a representative of WIN who had raised concerns over the new skate park in Downton, Phil Matthews noted that the Downton Skate park had now opened and was in use. There had been no reported incidents.</li> </ul>

	<ul style="list-style-type: none"> <li>• Cllr Devine reported a situation where villagers felt it was unsafe to walk along the road due to speeding traffic. <b>Answer:</b> The way to raise issues of this nature would be to log the matter on the online Issues System.</li> </ul> <p><u>Southern Wiltshire Issue System</u> The Chairman drew Cllr Tonge’s attention to the long list of Highways related issues attached to the agenda on pages 29 – 30.</p> <p>Tom Bray, Community Area Manager explained that he had been working with those who had logged the issues on the system to move them forward.</p> <p>The Customer Lighting And Roads Enquiry Centre (CLARENCE) is a service centre set up to allow you to quickly and easily report road and lighting defects and hazards.</p> <p>If you have spotted a defect or fault on a Wiltshire road or right of way or cycle lane, such as a pothole, a broken street light or a blocked route then you can report this directly through CLARENCE.</p> <p><b>To report a defect you can either:</b></p> <p><a href="#">Report a highway problem online</a> or by calling 0800 232323.</p> <p><b>Please note:</b> this method of reporting a defect should not be used to inform us of emergency issues, such as a fallen tree blocking a road.</p> <p>The Chairman invited any other comments or updates relating to the Community Area.</p> <p>At a previous meeting, Keith Rodger, Clarendon Park Parish Councillor had asked the Chairman to support his request that the personal details of those who submit an objection to a planning application be made anonymous when published online. The Chairman had considered the request in consultation with Area Board Councillors. The Chairman ruled that it was not a matter for the Area Board as it was an issue of county-wide council policy which did not affect our community area alone.</p> <p>Mr Rodger asked the Chairman to reconsider, however the Chairman reiterated his decision and closed the matter.</p>
10	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>Tom Bray, Community Area Manager explained that the CATG was currently updating on all schemes for the year.</p> <p>After hearing from Councillor Tonge that CATG funds would be available for 2013/14, Tom invited submissions of new schemes for the area which could be</p>



	<p>considered for the list of schemes for 2013/14.</p> <p><u>Bus Shelter Ownership Scheme</u> Wiltshire's Highways Department currently do not have a budget to provide maintenance for bus shelters and are suggesting that Parish Council's should consider taking ownership of these facilities. A report attached to the agenda gave further details about the initiative.</p> <p><u>Speed Indicator Device (SID)</u> Following concerns raised by Area Boards regarding the reliability of the SID devices and their presence at agreed sites, a review of the deployment process had been undertaken which highlighted areas for improvement. The issues raised during the review are listed in the report attached to the agenda on pages 35 – 36.</p> <p>Questions and comments:</p> <ul style="list-style-type: none"> <li>• Firsdowm Parish Councillor, Brian Edgeley asked if the SID would be returning to Firsdowm and if so would it be effective? <b>Answer:</b> Tom explained that the recent review which had been carried out had specifically addressed these issues; the new scheme begins in January 2013.</li> <li>• Would the SID be deployed to the site surveyed on A354? <b>Answer:</b> Tom agreed to look at the progress of that site and to feedback the outcome.</li> </ul> <p><b>Action: Tom Bray, Community Area Manager</b></p>
11	<p><u>Neighbourhood Planning</u></p> <p>The Board received a presentation from Sarah Hughes, Senior Planning Officer, on Neighbourhood Planning.</p> <p>The Localism Act, was centred around the 'bottom up' approach, meaning that people in communities should be empowered to make decisions on issues which affect them.</p> <p>Decisions on where new developments will take place could be devolved to local communities who had produced a Neighbourhood Plan. In the Wiltshire Core Strategy these documents would carry weight in the consideration of planning applications.</p> <p><b>Neighbourhood planning can:</b></p> <ul style="list-style-type: none"> <li>• Identify specific sites as being preferred for development by the local community</li> <li>• Encourage development</li> <li>• Include policies - design standards, renewable energy</li> </ul>

### Neighbourhood planning cannot:

- Conflict with council's development plan
- Be used to prevent development
- Be prepared by a body other than a 'qualifying body'

### Producing a Neighbourhood Plan

#### Stage 1

1. Form a Steering Group & be assigned a Link Officer
2. Develop Objectives and Vision through Community Engagement
3. Select the most appropriate approach for you
4. Designate a Neighbourhood Area

#### Stage 2

5. Develop a Draft Plan and engage with the community
6. Submit the plan for examination
7. Referendum

To view a copy of the Neighbourhood Planning Guide, click on the link:

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/neighbourhoodplanning/nppusefulexternalwebsitesandpublications.htm>

Questions and Comments received included:

- Several of the Parishes within the community area had already produced and submitted a Village Design Statement (VDS), however there was no current policy for adopting the VDS's, how would they feed in to the scheme? **Answer:** There was currently an Officer who was working on the VDS's to ensure that they would be put to a committee for endorsement. The VDS is a material consideration which has been produced by local communities, the profile of these documents would be raised. VDSs would no longer have the weight of Supplementary Planning Documents.
- How much does it cost the community to produce a Neighbourhood Plan (NP)? **Answer:** The cost varies depending on certain factors, such as the size of the neighbourhood area and the issues that they face. The cost was more likely to be thousands rather than hundreds of pounds.
- How many NHP's had been produced so far? **Answer:** There had been 5 – 6 expressions of interest at present.
- If Laverstock & Ford produced a NP and asked for certain sites to be protected from future development, what treatment would the NHP be given once the Core Strategy came into force? **Answer:** The neighbourhood plan could not conflict with the Core Strategy, but if local communities have the evidence to support the protection of certain sites, then as the NP has the same weight as the Core Strategy, the sites will be protected. It is unclear yet as to what the mechanisms will be for reviewing NP when Core Strategies are reviewed
- If we have a 'bottom up' strategy, why doesn't the Core Strategy leave it

	<p>to Parishes to decide on where planning occurs. <b>Answer:</b> When the Core Strategy was originally envisaged, we were working to a ‘top down’ strategy, and now we are working the other way, with a ‘bottom up’ planning approach, over time we may see a change in that housing figures may not be allocated by the core strategy.</p> <ul style="list-style-type: none"> <li>• Are there any workshops planned for Parish Councils? <b>Answer:</b> Not at present, but I will feedback your interest for consideration by the team.</li> </ul> <p><b>Action: Sarah Hughes</b></p>
12	<p><u>Community Safety Theme 2012/13</u></p> <p><u>Feedback from Downton’s Community Safety event</u></p> <p>The Board heard from Chris Hall, Chairman of Downton Parish Council, who gave feedback following the Community Safety event held on 17 November 2012.</p> <p>Many agencies and services came together at the event to promote partnership working, some of these included:</p> <ul style="list-style-type: none"> <li>• Trading Standards</li> <li>• Wiltshire Fire &amp; Rescue</li> <li>• Police</li> <li>• Speedwatch &amp; Lorry Watch</li> <li>• First Responders</li> <li>• Environment Agency – Flood alleviation scheme</li> </ul> <p>The event had been well attended by members of the community, and had served several useful purposes. People had been able to see the many different ways in which they could be involved in a community safety scheme to make the village safer.</p> <p>Chris gave thanks to Bev Cornish for her assistance in organising the event adding that it had been a great success.</p> <p>The chairman added his thanks and congratulations on a successful event.</p> <p><u>Guidance Note for Lead Councillors for Community Safety</u></p> <p>A copy of the Guidance note was attached at page 41 of the agenda and will be circulated to all Parish Councils in due course.</p>
13	<p><u>Footpaths Theme 2012/13</u></p> <p><u>Report on Progress of Kissing Gate project</u></p> <p>Councillor Leo Randall explained that the project was going well, several gates had now been installed with some parishes now installing their own gates.</p> <p>Tom Bray, Community Area Manager was working on formalising a cross-parish</p>

	<p>approach and the formation of a Footpath Group, who would be able to bid for future funds to keep the good work going into the following year.</p> <p>A meeting would be set up for January 2013, to establish interested people to form a group. Further information will be circulated in due course to parish councils and to people registered on Tom's Community Area Network contacts list. However if you are interested then you can contact Tom <a href="mailto:tom.bray@wiltshire.gov.uk">tom.bray@wiltshire.gov.uk</a> or 01722 434252.</p> <p><u>Funding for Southern Wiltshire Walks Guide</u>  Susan Barnhurst Davis had been working to establish a list of sponsors for the first publication of the guide. Local businesses had been approached and offered advertising space in the guide in return for sponsorship funding. The guide could also be a great way for local tradesmen to promote their services. The aim was for the guide to be self funding in the future.</p> <p>The Chairman thanked all who had been involved with this very worthwhile and highly successful project.</p> <p>The Board considered the request to release £1,700 of funding to support the walks publication as detailed in the report attached to page 43 of the agenda.</p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board agreed an award of £1,700 to support the printing costs of the Southern Wiltshire Walks Guide.</b></p> <p>Find out more about this project: <a href="http://www.southernwiltshirewalks.weebly.com">www.southernwiltshirewalks.weebly.com</a></p>
14	<p><u>Volunteering Theme 2012/13</u></p> <p>The Southern Wiltshire Area Board had decided to launch its own volunteering awards in line with the 3 themes for 2012/13; Footpaths, Community Safety and Volunteering.</p> <p>Nominations can be made by any member of our community for the following categories:</p> <ol style="list-style-type: none"> <li>1. Volunteering – working together with young people in our community</li> <li>2. Volunteering – working to support older people in our community</li> <li>3. Volunteering – working to help keep our community safe</li> <li>4. Volunteering – working to improve our footpaths</li> </ol> <p>Nominations to be received by 1 January 2013 should include the following:</p>

	<p>1. Name of volunteer/or team of volunteers</p> <p>2. 200 words about why you are nominating that person or team</p> <p>3. The nominations should be sent to Tom Bray:</p> <p><b>Email:</b> <a href="mailto:tom.bray@wiltshire.gov.uk">tom.bray@wiltshire.gov.uk</a></p> <p><b>Post:</b> Wiltshire Council, Bourne Hill, Salisbury, SP2 2HX, POBOX 2281</p> <p>Please would you also inform the person that you are nominating for the award.</p> <p>The Board considered the request to release funding to this scheme, as detailed in the Officer's Report.</p> <p><b>Decision:</b>  <b>The Southern Wiltshire Area Board awarded £200 of funds to the Volunteering Awards Scheme for 2012/13.</b></p>
15	<p><u>Community Asset Transfer (CAT) in Morgan's Vale, Redlynch</u></p> <p>The Board considered the transfer of Wiltshire Council owned land at The Close, Morgan's Vale to be transferred to Redlynch Parish Council, as detailed in the Officer's Report attached to the agenda.</p> <p><b>Decision</b>  <b>The Southern Wiltshire Area Board approved the Community Asset Transfer of land at The Close in Morgans Vale to Redlynch Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.</b></p>
16	<p><u>Community Area Grants</u></p> <p>The Board considered four applications for funding from the Community Area Grant Scheme for 2012/13. The Chairman invited applicants present to speak in support of their applications, following discussion the Board members voted on each application in turn.</p> <p><b>Decision</b>  <b>Whiteparish Memorial Hall Trust was awarded £5,000 towards the installation of a new kitchen at the memorial centre.</b></p> <p><b>Reason</b>  <b><i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a direct link to the Community Plan for 2010 - 15 as detailed in the Officer's report.</i></b></p> <p>As Councillor Randall had declared a non-pecuniary interest in the above application, as he was a Trustee of the Trust. He was entitled to take part in discussion and vote.</p> <p><b>Decision</b>  <b>West Dean Playground Committee was awarded £5,000 towards</b></p>

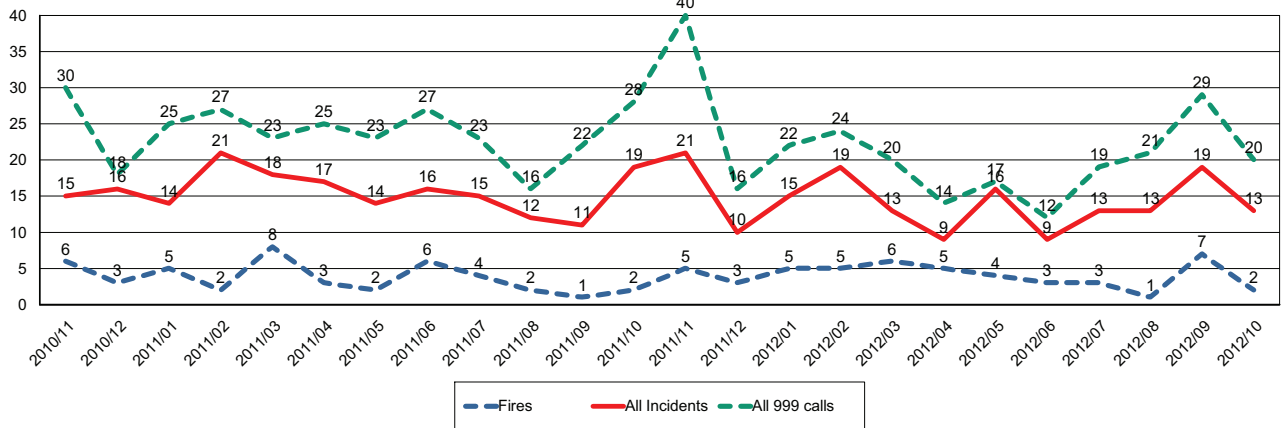
	<p>playground equipment.</p> <p><b><u>Reason</u></b>  <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a direct link to the Community Plan for 2010 - 15 as detailed in the Officer's report.</i></p> <p><b><u>Decision</u></b>  Downton Tennis Club was awarded £5,000 towards the installation of flood lighting.</p> <p><b><u>Reason</u></b>  <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a direct link to the Community Plan for 2010 - 15 as detailed in the Officer's report.</i></p> <p><b><u>Decision</u></b>  The application from Pitton Village Hall Committee for £921 towards purchasing a marquee for the village hall was deferred pending a request for Pitton &amp; Farley Parish Council to reconsider its previous decision not to provide any financial backing towards the project. The applicant was invited to come back for funding once they had met with the Parish Council.</p> <p><b><u>Reason</u></b>  <i>The Board was minded to support the application but felt that the Parish Council should also make some contribution to the project costs as this project could benefit both their villages.</i></p>
17	<p><b><u>Evaluation and Close</u></b></p> <p>The Chairman thanked everyone for attending and closed the meeting.</p>
<p><b><u>Fire Updates for October &amp; November</u></b></p>	



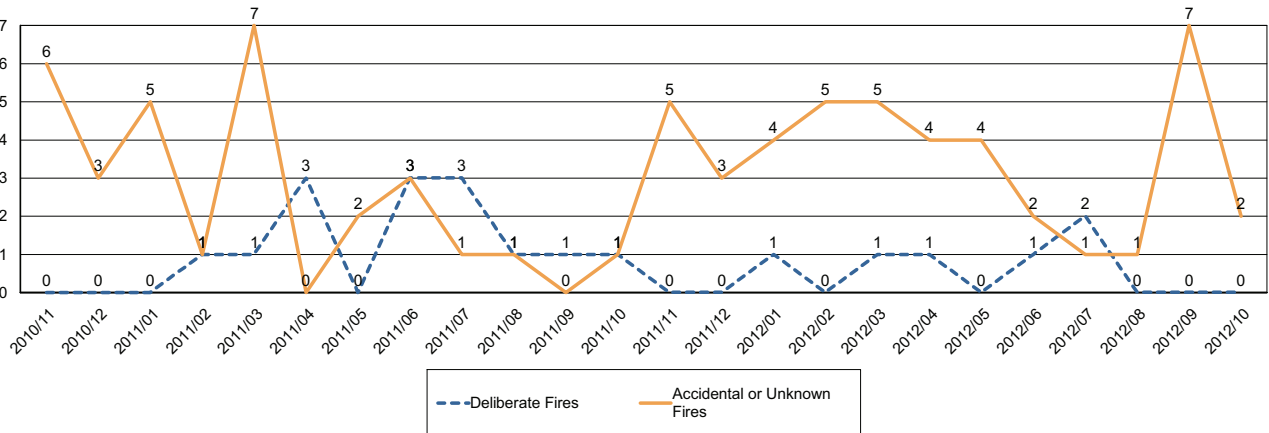
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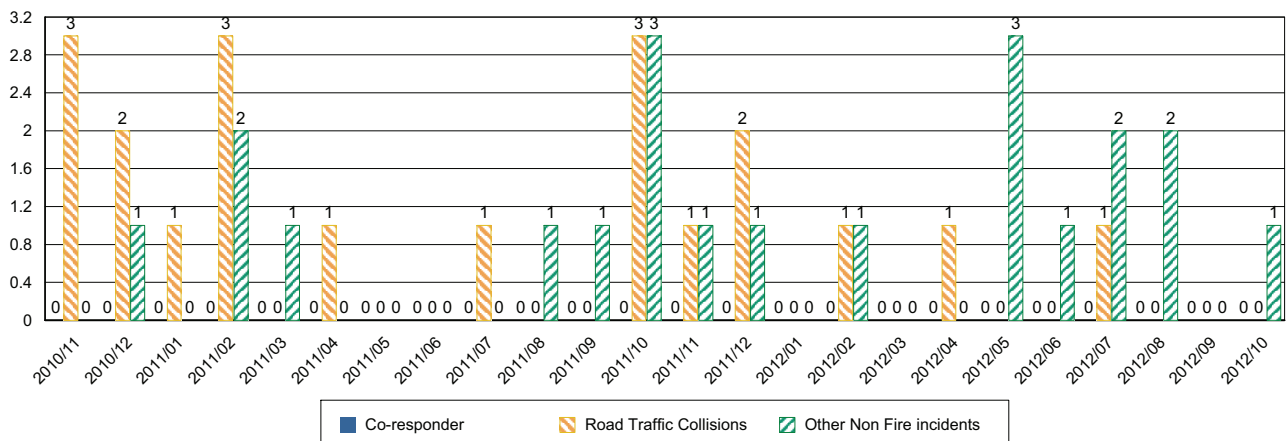
### Incidents and Calls



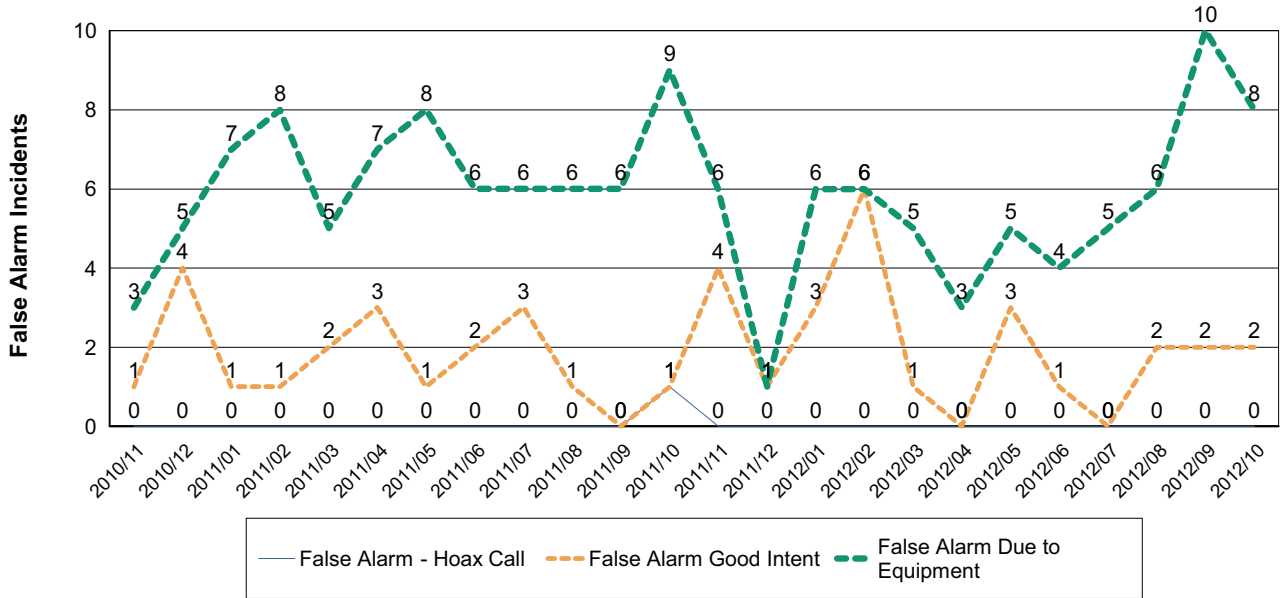
### Fires by Cause



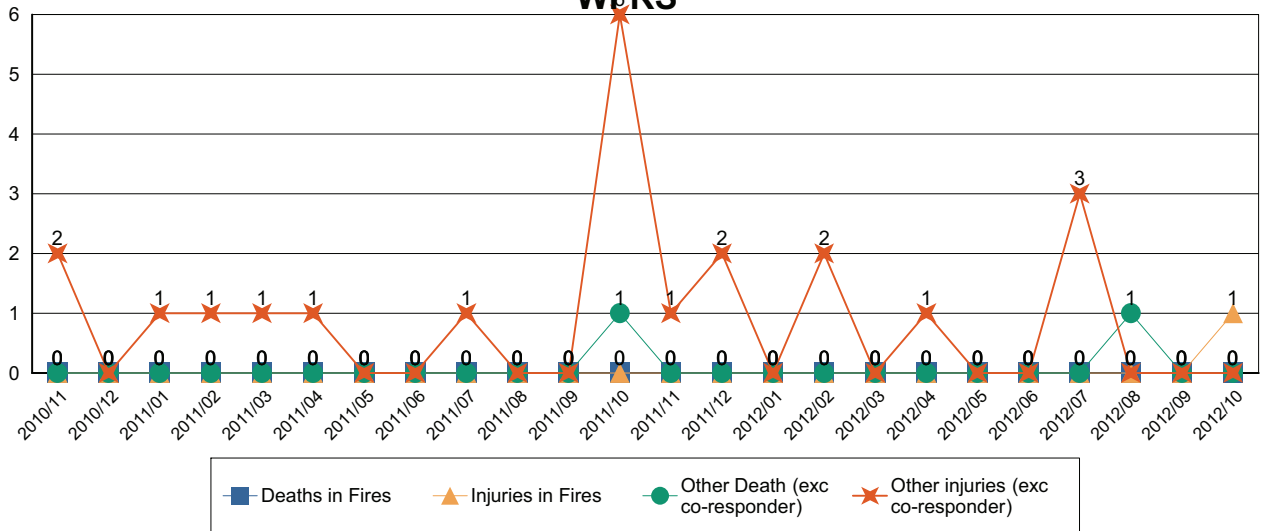
### Non-Fire incidents attended by WFRS



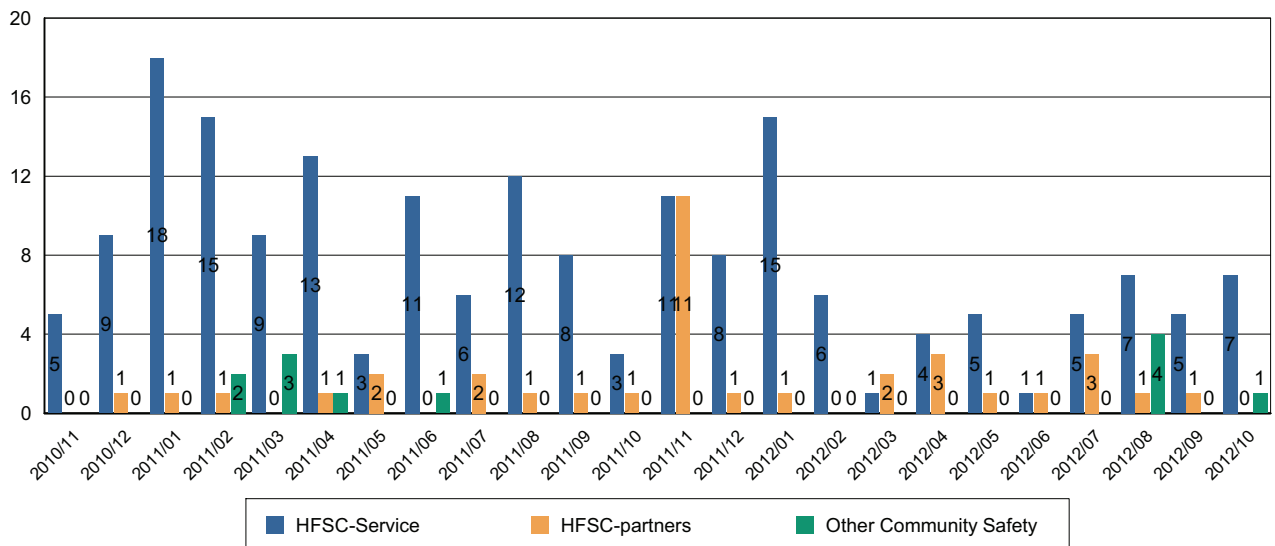
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WERS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

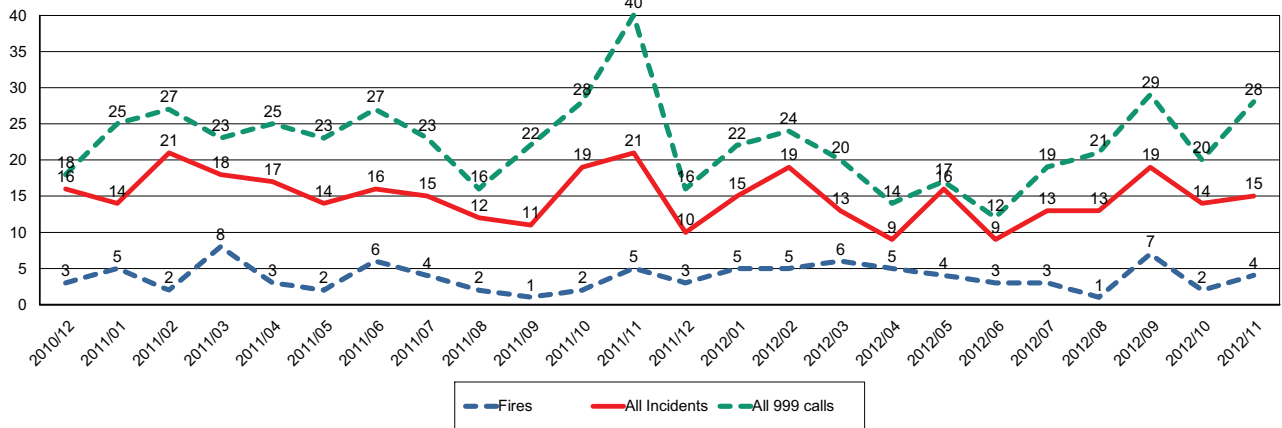




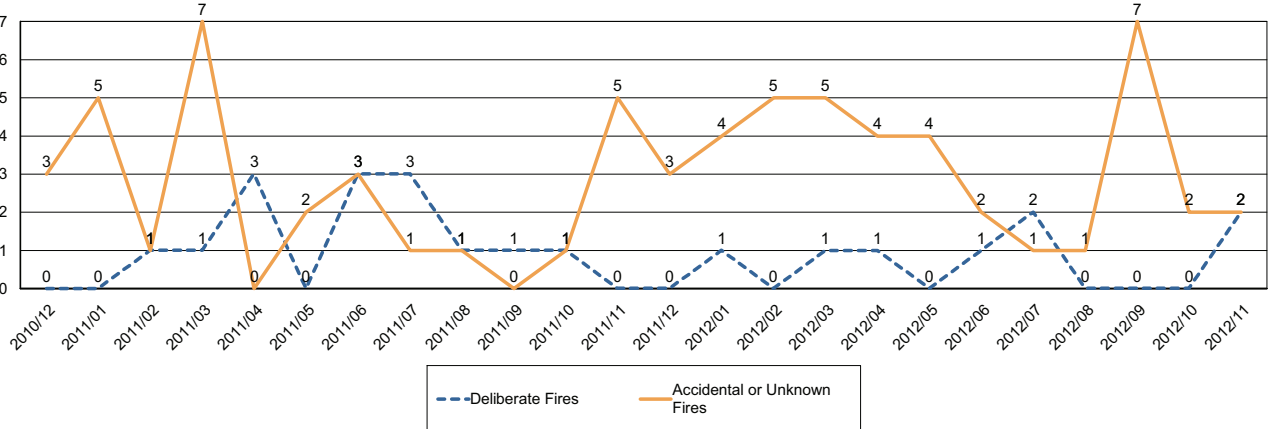
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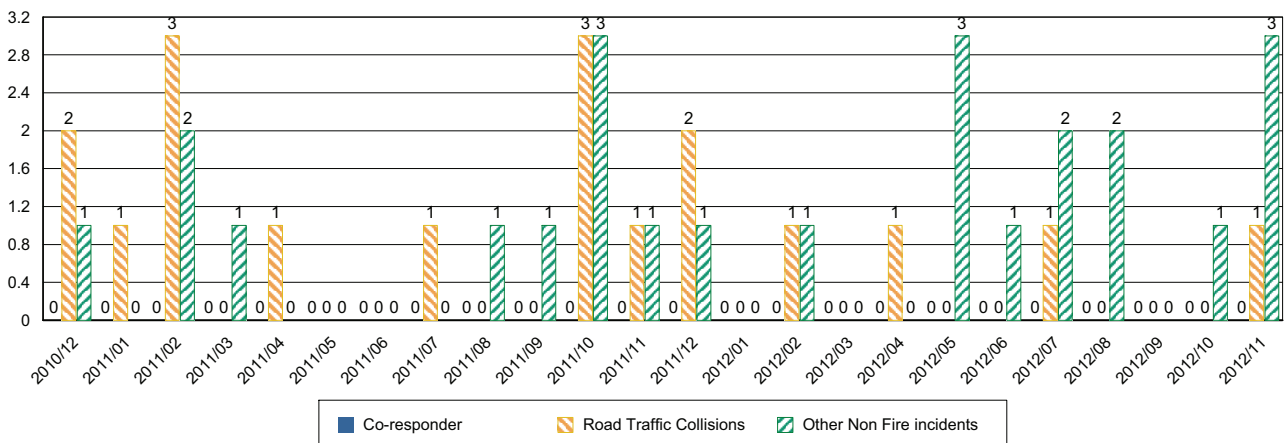
### Incidents and Calls



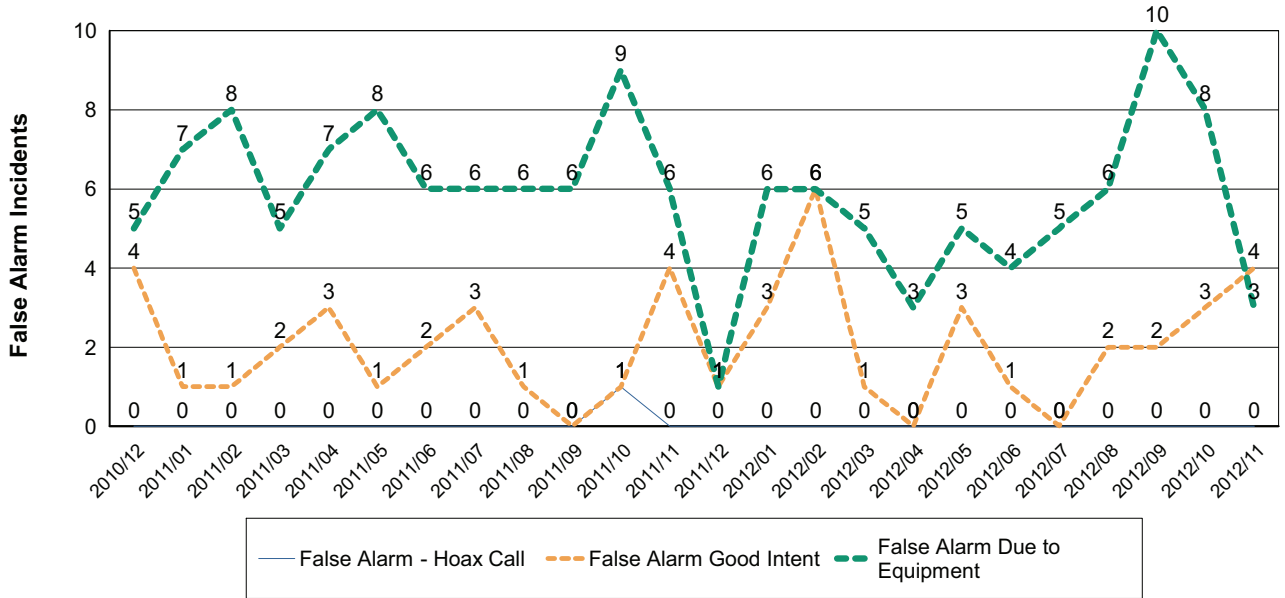
### Fires by Cause



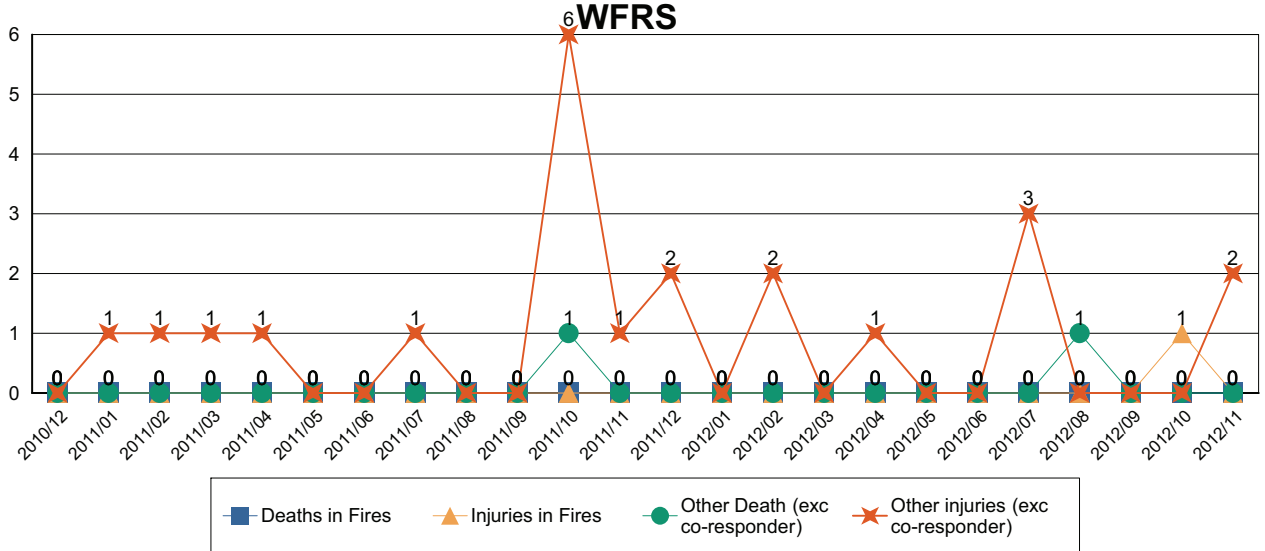
### Non-Fire incidents attended by WFRS



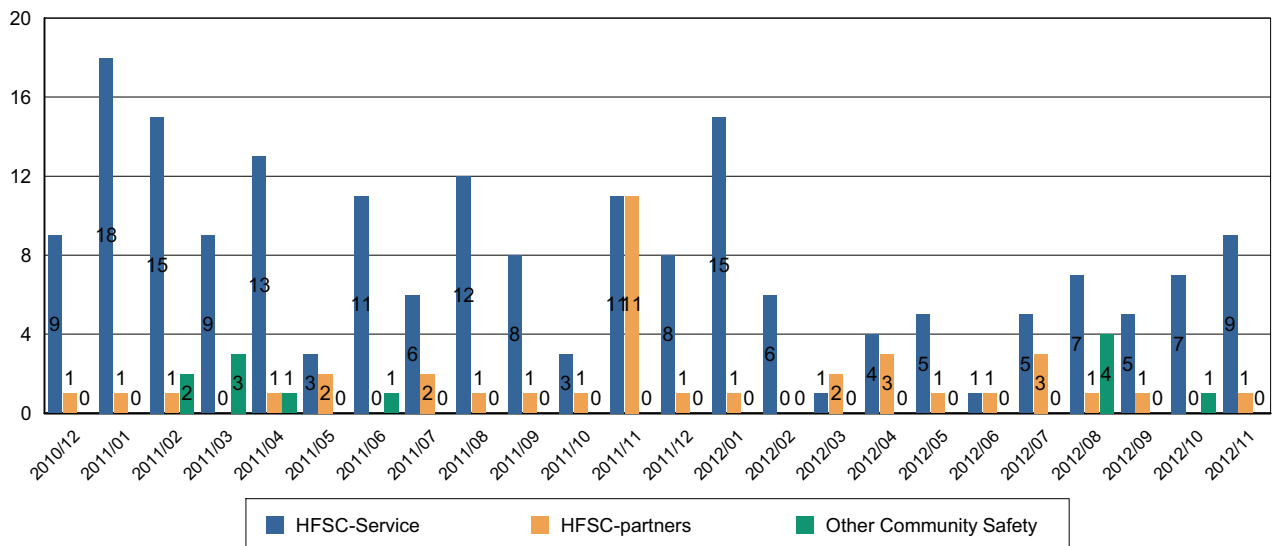
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

<b>Subject:</b>	<b>Wiltshire Online: Connectivity and Provision</b>
<b>Officer Contact Details:</b>	<b>Wiltshire Online Team</b>
<b>Weblink:</b>	<a href="http://www.wiltshireonline.org">www.wiltshireonline.org</a>

### Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website [www.wiltshireonline.org](http://www.wiltshireonline.org) will have the most up to date information and the Wiltshire Online Team is available to speak to.

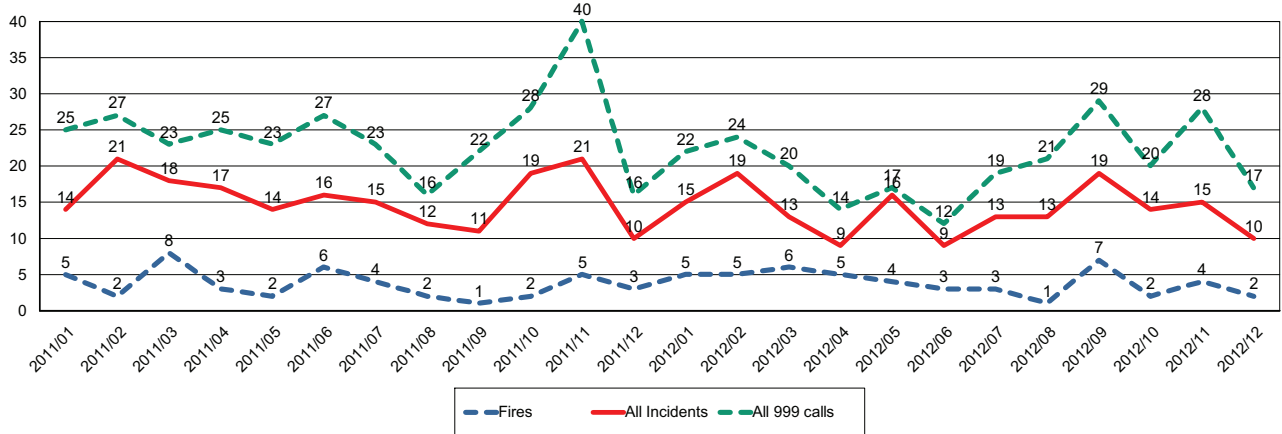




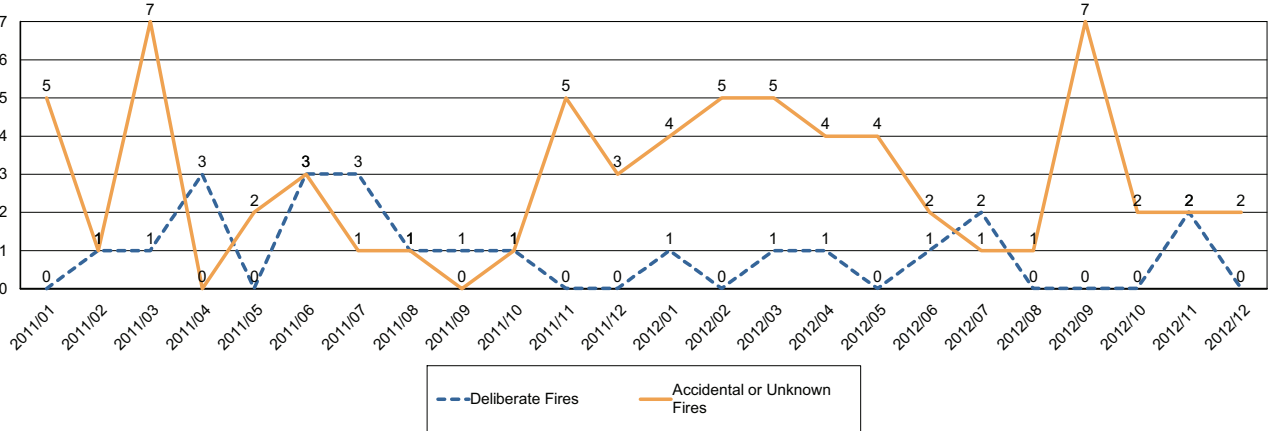
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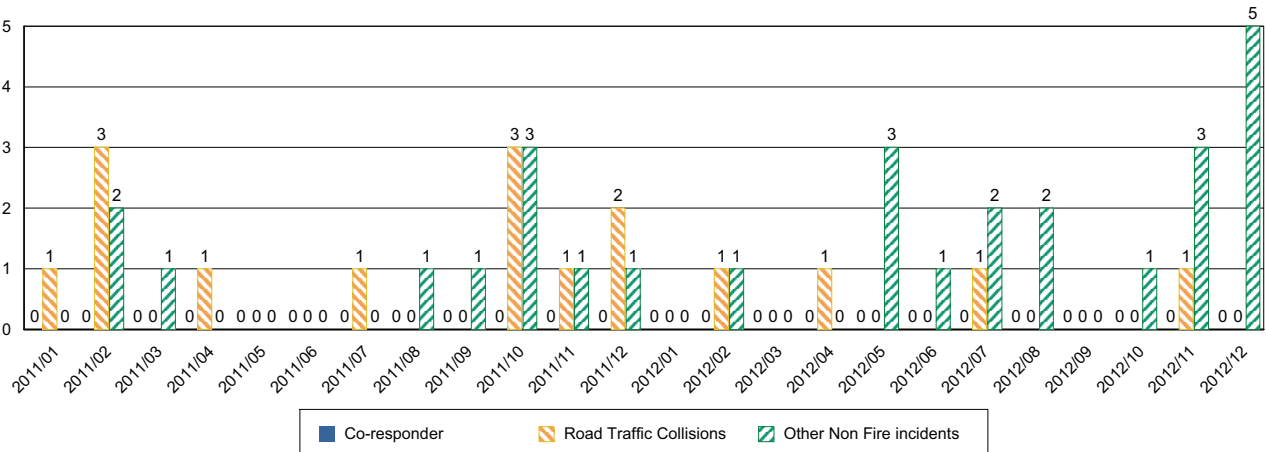
### Incidents and Calls



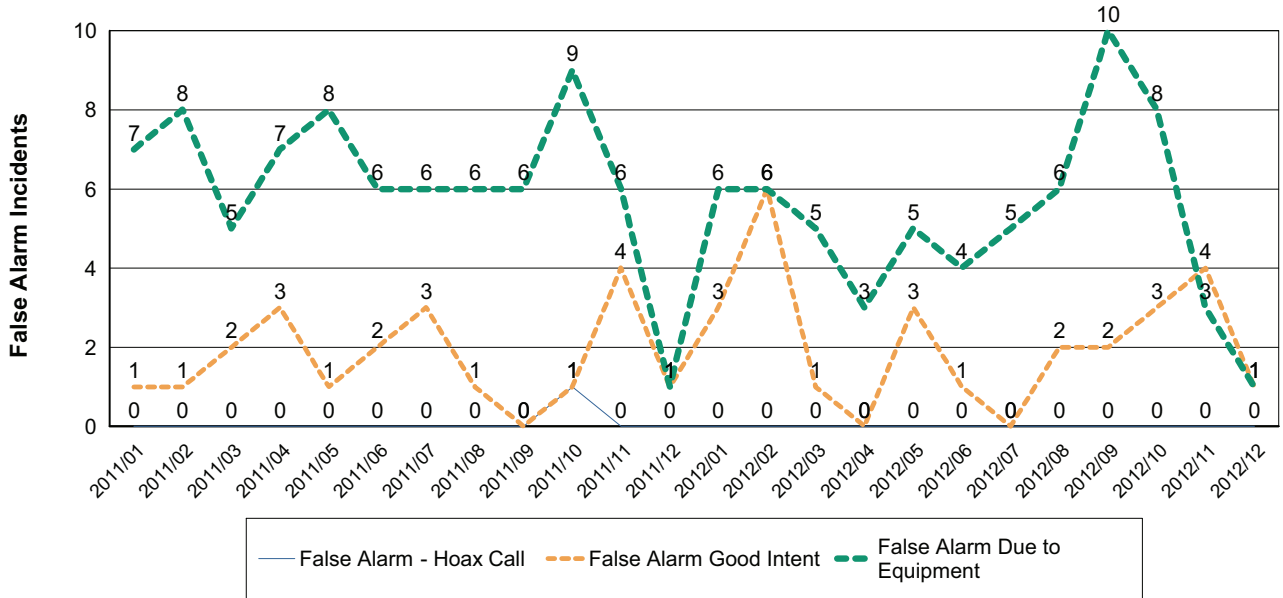
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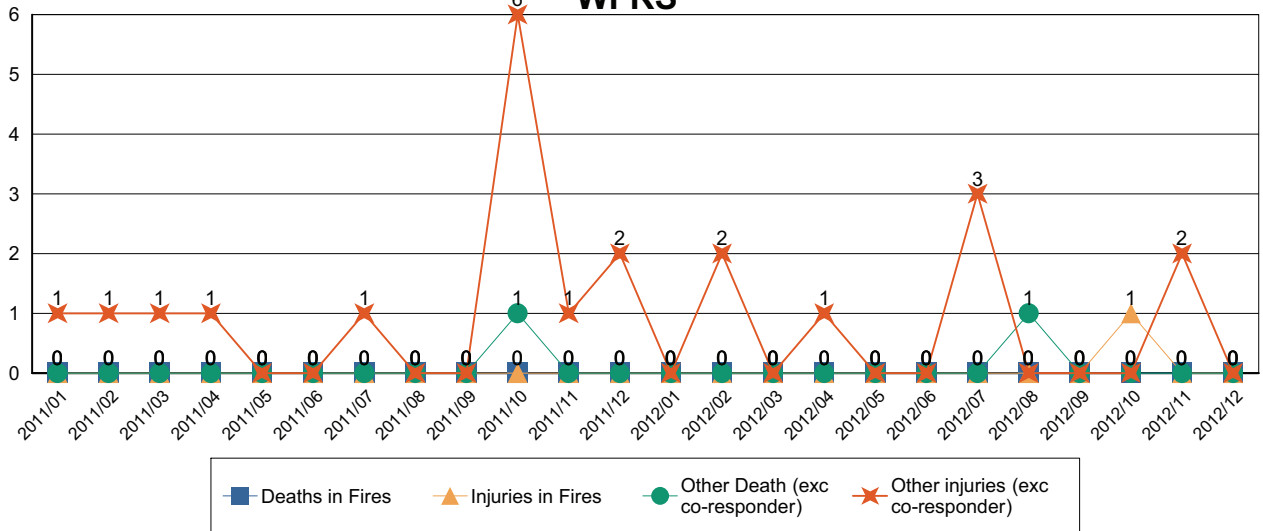
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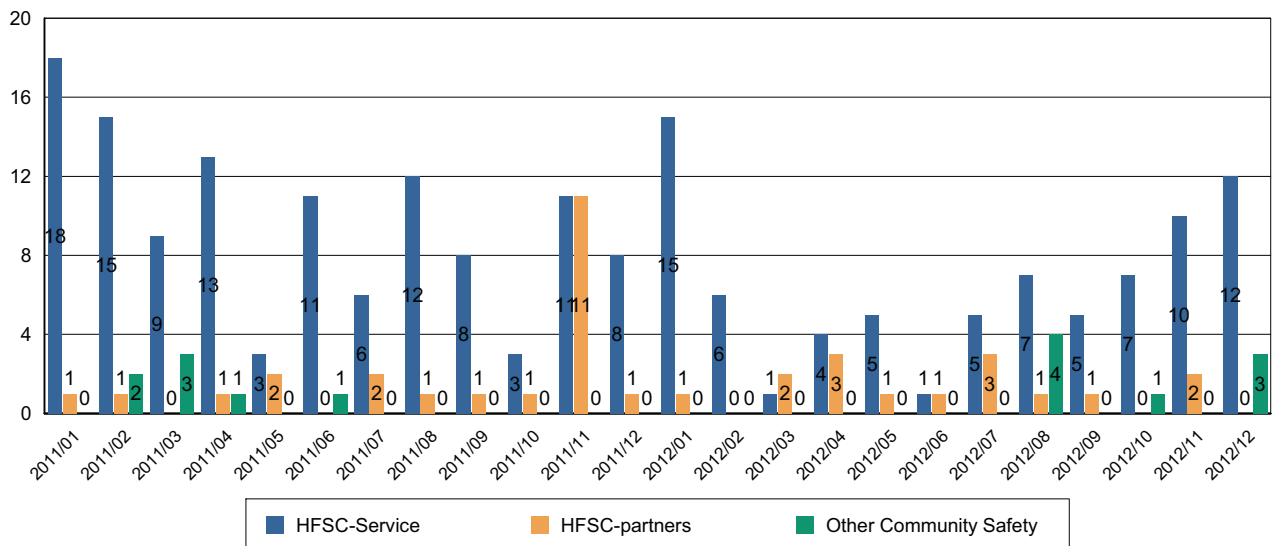
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### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

**Crime and Community Safety Briefing Paper**  
**Southern Community Area Board**  
**31<sup>st</sup> January Winterslow Village Hall**



**1. Neighbourhood Policing**

**Team Sgt:** PS Dave Lennane

**Alderbury & Laverstock Beat:** PC Henry Clissold PCSO Stephanie Dutton PCSO Rachel Gunn

**Downton Beat:** PC Matt Holland PCSO Luke Taylor

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**3. Performance and Other Local Issues**

The overall crime position is healthy and stable with most areas comparable to last year or reduced; the exception being offences of Criminal Damage. This is consistent with the wider Salisbury Sector in that both Salisbury & South West Community Areas reflect this same trend. There is no specific pattern to this offending and it appears to be random in terms of location and type of offender. The two areas we can usefully tackle are those offences that are alcohol related and specific to antisocial behaviour hotspots. In South Wiltshire this has meant some very specific work at Spider's Island Alderbury which has reduced antisocial behaviour and linked crimes recently and the recent investigation into damage to bus shelters. The bus shelter damage was linked to a 'one-off' domestic incident. Our team will continue to keep a watchful eye on this issue.

This week has seen a tragic road traffic collision involving a pedestrian on the A36 Whiteparish. I have updated the local Parish Council around this incident and will deal with any questions related to this incident at the Area Board Meeting. The investigation is ongoing with our Serious Collision Investigation Team.

**CRIME & DETECTIONS (Jan 2012 – Dec 2012) compared to previous year**

EU Southern Wiltshire	Crime				Detections	
	January 2011 - December 2011	January 2012 - December 2012	Volume Change	% Change	January 2011 - December 2011	January 2012 - December 2012
Victim Based Crime	686	640	-46	-7%	13%	14%
Domestic Burglary	38	27	-11	-29%	13%	26%
Non Domestic Burglary	119	119	0	0%	3%	5%
Vehicle Crime	97	83	-14	-14%	4%	8%
Criminal Damage & Arson	120	164	44	37%	7%	12%
Violence Against The Person	106	70	-36	-34%	53%	46%
ASB Incidents (Year to Date)	345	277	-68	-20%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (December 2011 - November 2012).						
* Detections include both Sanction Detections and Local Resolution						

**Andrew Noble  
Inspector**



<b>Subject:</b>	<b>Integrated Youth Service</b>
<b>Officer Contact Details:</b>	Mal Munday, Head of Service
<b>Weblink:</b>	
<b>Further details available:</b>	

## Summary of announcement:

### Background

Youth work is a part of the Integrated Youth Service and we provide a range of services to young people from open access youth work to targeted support for those young people with additional needs to young people requiring specialist services.

### Youth Work Offer

*“Wiltshire Council’s Youth work provision is ‘needs led’, developmental and community based. It is built on a youth work curriculum. This means: that we keep the needs of young people central to our practice at all times; that we work with them in the context of their own communities; and that we help them to develop the wide range of skills, knowledge and understandings they need to make a success of their transition from ‘child’ to ‘independent adult and active citizen’.* Clearly, this indicates that there is far more to youth work than the stereotype of supervising young people playing pool and table tennis in youth clubs. The latter bears little relation to the reality and breadth of the work, which when accurately described is all about the skilful and subtle art of informal education” **Learning from Life, July 2010, Wiltshire Council**

### Future of Youth Work in Southern Wiltshire

Since 2009 the Council has used the Staffing Funding Formula to allocate the funds we have available across each Community Area so that everyone can see that there is a fair allocation. The formula is as follows:

- 25% of the total budget as a fixed amount for each community area
- 50% based upon the numbers of 13-19 year olds in each community area
- 10% based upon deprivation using the indices of multiple deprivation
- 10% based upon rurality/sparsity
- 5% held centrally to cover emergency and/or training/maternity cover

There are no plans to change this arrangement so whatever the size of the youth work budget it will be allocated across the County using the above. Clearly I do not know what the future holds or how the Council will decide what it’s priorities are in the future, but to date Wiltshire has remained committed to providing services for young people at a time when other Authorities have significantly reduced their spend on youth work.

### Youth Advisory Groups (YAGs)

The Wiltshire 11-19 Commissioning Strategy was agreed by Cabinet and the Wiltshire Children & Young People's Trust in September 2011. This included the implementation of a new local Youth Work Offer.

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups with standard terms of reference in each community area, led by young people. These groups will be linked to Area Boards and chaired by a young person under 25. Over 50% of the members will be under 19 years of age and the groups will play a key role in improving the coordination of positive activities for young people in local areas. This will involve encouraging partnerships that avoid overlap and fill gaps.

The groups will also be involved in planning and shaping local services from a young person's perspective. Furthermore they will help local young people know what opportunities and activities are available for them to access. Mechanisms will be established so that knowledge and ideas can be shared between the groups across the county.

The purpose of YAGs is to build on the work which Area Boards and young people have completed through their local Community Area Young Peoples Issues Group (CAYPIG) around increasing the voice and influence of young people. YAGs are a development of the CAYPIG and will be very much an opportunity for young people to hold local providers of services, including Wiltshire Council, to account for the service they provide and to also work with young people to see how we can improve services. It is for each Area Board to decide through consultation with young people whether they wish to retain the CAYPIG and link this to the YAG or to replace the CAYPIG with the YAG. This is a local decision and to date across the County different community areas have taken different decisions which is fine as we are keen to respond to local demands. This is part of our ongoing commitment to ensure that young people are involved in influencing the design and delivery of services they use and key to this is the involvement of young people in Area Boards



## Wiltshire Involvement Network (WIN)

### Report to Wiltshire Area Boards

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run.

The Wiltshire Involvement Network will cease to exist after the 31st March 2013 and will be replaced by Healthwatch Wiltshire. WIN is keen to ensure that all of its work—processes, systems, volunteer efforts and resources—are not lost during the transition into Healthwatch.

WIN is committed to ensuring that this is achieved and that Healthwatch Wiltshire is in the best place to continue the functions of the LINK in a seamless way. With this in mind WIN will be spending the beginning of 2013 producing a comprehensive Legacy document, which will be handed over to Healthwatch Wiltshire. It will aim to ensure that the voices of local people continue to be heard and that opportunities for influencing decisions within health and social care continue to be available to the public. If you feel you have something to contribute to the WIN legacy, for example – what do you think WIN has achieved or what should be included as possible priorities for Healthwatch Wiltshire to include within their first work plan, please let us know.

WIN hopes that the new Healthwatch organisation will continue the good work undertaken so far by the LINK, whilst building on the excellent relationships that have already been formed. In this way, the people of Wiltshire will continue to have a voice on the provision of all health and social care services.

# Health and Social Care in Wiltshire is changing from April 2013 - come along and find out more

*We have a number of key speakers who will give a presentation and answer questions on:*

- *NHS reforms nationally*
- *Healthwatch Wiltshire*
- *The role of the Clinical Commissioning Group*
- *Health and Wellbeing Boards*
- *Public Health in Wiltshire*
- *Joint Health and Wellbeing Strategy*

**The Wiltshire Involvement Network (WIN) invites you to attend their Public Meeting on**

***Saturday 2<sup>nd</sup> February 2013 10.30am – 3pm***

*(Arrival and refreshments from 10am with a light lunch for attendees at 12 noon)*

***Devizes Corn Exchange, Market Place, Devizes SN10 1HS***

*(parking at Station Road car park)*

***Please book a place*** and if you need any specific support to attend, please contact Tracie Clark, WIN Administrator on **01380 871800** or email [winadmin.wsun@btconnect.com](mailto:winadmin.wsun@btconnect.com) or write to us at The Wiltshire Involvement Network, Independent Living Centre, St Georges Road, Semington BA14 6JQ by 25<sup>th</sup> January.

The Wiltshire Involvement Network is hosted by Wiltshire and Swindon Users Network.

For more information on the above meeting or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, [winadmin.wsun@btconnect.com](mailto:winadmin.wsun@btconnect.com) or find us online at [www.wiltshireinvolvementnetwork.org.uk](http://www.wiltshireinvolvementnetwork.org.uk)

## December 2012 update

### Get the jab, get Flu Safe

NHS Wiltshire is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover in a week or two – yet every year people become seriously ill because they don't get their free flu jab.

People in the 'at risk' group are more vulnerable to the effects of seasonal flu and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia.

Flu is not the same as a cold and it affects people of all ages. If you're in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over (including those who will be 65 by March 31 2013)
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

The flu jab is completely safe, even for pregnant women, and it can't give you flu as it does not contain any live virus.

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

### Choose Well campaign

NHS Wiltshire is appealing to the public not to go to A&E departments this winter unless they genuinely have a very serious or life threatening health problem.

Every year hospitals report that the number of people using A&E inappropriately is increasing – costing the millions of pounds – when there are more suitable health services available.

The Choose Well campaign aims to encourage people to find a more appropriate service for minor injuries and ailments. In particular, the campaign will focus on providing information to:

families with young children

young people aged 15 – 24

people with long term conditions such as diabetes or respiratory problems.

The Choose Well campaign asks the public to think about how serious their health problem is and then choose the right service:

- For very minor problems such as a hangover, indigestion, or a grazed knee, people should self-care
- For minor infections, coughs and colds, advice can be given by local pharmacies
- For ailments such as stomach pain and vomiting, a persistent cough or ear pain call your GP surgery, visit your local walk in centre or your minor injuries unit. Details can be found at [www.nhs.uk](http://www.nhs.uk) A mobile phone friendly web-link is also available at <http://bit.ly/nhsnwQR>

If you are not sure which service to choose, call NHS Direct on 0845 4647.

### **Non-Urgent Patient Transport Services**

The Department of Health defines non-emergency Patient Transport Services (PTS) as the non-urgent, planned, transportation of patients with a medical need for transport to and from a premises providing NHS healthcare and between NHS healthcare providers.

This can and should encompass a wide range of vehicle types and levels of care consistent with the patients' medical needs.

We are seeking the opinion of local people who use non-urgent patient transport on how the current service is being provided and encourage you to complete the questionnaire and share your views.

Please go to our website to complete our questionnaire:

<http://www.wiltshire.nhs.uk/Default.aspx.LocID-01Inew02q.RefLocID-01I007003001.Lang-EN.htm>

If you would like a hard copy of the Questionnaire, please call the communications department on 01380 736010.

The next PCT Cluster Board Meeting will be held on **Weds 23rd January** – venue TBC Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)

WILTSHIRE COUNCIL

ITEM 9

SOUTHERN WILTSHIRE AREA BOARD  
(31 January 2013)

## Your Local Issues

### Purpose of the Report

To update the board on the issues **in progress** since the last meeting in November 2012.

### Southern Wiltshire Area Board - Issues in progress

ID	Category	Division	Summary of Issue	Update
2761	Highways	Grimstead	Chapel Hill, West Grimstead is not gritted	Response received – Continuing to pursue
2760	Highways	Redlynch	Ditch alongside Vicarage Road, Redlynch is blocked	More specific information requested from originator.
2754	Highways	Laverstock	Flooding regularly takes place in Milford Mill Road	Highways to investigate when river levels drop
2747	Highways	Redlynch	Ditch in Church Hill, Redlynch is blocked	Highways to investigate
2746	Highways	Alderbury	Condition of roads in Alderbury	Highways to sweep Lights Lane and inspect for potholes. Clarendon Rd to go on Major Maintenance list
2740	Highways	Alderbury	Old Road, Alderbury, road subsiding	Repair to take place in coming months.
2739	Highways	Alderbury	Potholes and excess mud on highway, Alderbury	Links to issue 2764
2735	Highways	Landford	Stock Lane permanently under water.	This is with our drainage team and they are due to deal with it shortly.
2734	Highways	Landford	Broken up pavements in Beech Grange, Landford	PC in liaison with Highways
2733	Highways	Landford	Inadequate drainage in Sherfield English Road, poor surface	Highways to inspect.
2723	Highways	Redlynch	Inadequate highway drainage Redlynch	Highways update: Highways inspected drainage issue in the vicinity of Princes Hill, Goggs Lane. Problem may be made worse by lack of maintenance of drainage ditch by landowner further down Goggs Lane. Drainage team to investigate landowner issue.
2705	Highways	Laverstock	Flooding of Milford Mill Road	Links to issue 2754
2694	Highways	Laverstock	Dangerous parking, speeding, poor signage on Sherbourne Drive	Road unadopted, need to liaise with developer
2691	Highways	Laverstock	Ford Lane - Flooding	Highways in liaison with residents

2690	Highways	Landford	Dilapidated roads and pavements in Beech Grange, Landford	PC in liaison with Highways
2687	Highways	Whiteparish	Destruction of verges and gullies on Miles Lane	Highways working in this area
2685	Transport	Downton	Bus Shelter opp. Bull pub in terrible state	CATG issue
2681	Highways	Laverstock	Speed limit reduction on Roman Road, Ford 60mph-40mph	CATG issue
2625	Highways	Redlynch	No Access signage needed at Moor Lane, Redlynch	CATG issue
2624	Highways	Downton	Drains blocked at zebra crossing, The Borough, Downton	With drainage team
2623	Highways	Downton	Faded white lining in the High Street, Downton	Highways to update
2622	Highways	Downton	Borough, Downton - speed and parking on slip road	CATG issue
2259	Highways	Pitton & Farley	road subsidence on narrow bend Church Road, Farley	Highways to investigate
2251	Highways	Redlynch	Road condition on Apple Tree Road	Highways to report on recent works
2250	Highways	Downton	Disabled parking bay remarking at Co Op Downton	Works completed but resident raised issue about works. In liaison with Highways
2182	Highways	Redlynch	Poor road surface in School Road, Nomansland	On Major Maintenance list
2074	Car Parking	West Dean	Parking around Dean railway station	CATG issue
1992	Highways	Landford	HGVs in Landford	PC to update on issue
1905	Highways	Laverstock	School traffic in Laverstock	CATG issue
1879	Communities	Britford	Community Payback - Britford Memorial Hall	Ongoing works
1877	Highways	Redlynch	Curbside hole on Appletree Road	Highways to report on recent works
1558	Rights of Way	Firsdon	Increasing traffic on BOAT in Firsdon	PC liaising with Council
1471	Waste	Laverstock	Litter problems in Laverstock	PC monitoring situation
1338	Highways	Grimstead	Pot-holes and road break up in Grimstead	Site being assessed by Atkins (Consultant) for carriageway repairs. To be done as soon as possible. To be updated when date is confirmed.

### **Updates for the above issues:**

Full details on the issues are available online here:

[www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard)

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

### **Reporting an issue:**

To report an issue go to [www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard) and click on "report an issue in your community now".

Report Author: Tom Bray – Community Area Manager, Tel No: 01722 434252 E-Mail: tom.bray@wiltshire.gov.uk



WILTSHIRE COUNCIL

ITEM 9

**SOUTHERN WILTSHIRE AREA BOARD**  
**(31 January 2013)**

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## **Call for CATG schemes in Southern Wiltshire**

### **Purpose of the Report**

1. To inform Parish Councils that new schemes/issues can be submitted for the CATG to consider in the new financial year via the issue system.

### **CATG List for next year**

For the CATG to continue to be successful it requires active participation from Parish Councils. We would like to remind communities that they can request highways improvements (not maintenance) to be considered for funding by the CATG next year (subject to confirmation of funding).

The best way to do this is via the [issues system](#). To access the issue system go to our website [www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard), then “report an issue in your community”.

We would like to receive submissions by 31 March 2013.

### **Recommendations:**

1. To note the above.

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Report Author: Tom Bray – Community Area Manager  
Tel No: 01722 434252  
E-Mail: [tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk)



# Police and Crime Plan Consultation - Item 11

<b>Subject:</b>	<b>Police and Crime Plan consultation</b>
<b>Officer Contact Details:</b>	<b>Office of the Police and Crime Commissioner for Wiltshire and Swindon - 01380 734022</b>
<b>Weblink:</b>	<a href="http://www.wiltshire-pcc.gov.uk">www.wiltshire-pcc.gov.uk</a>
<b>Further details available:</b>	<a href="http://www.wiltshire-pcc.gov.uk">www.wiltshire-pcc.gov.uk</a>

## Summary of announcement:

Police and Crime Commissioner (PCC) for Wiltshire and Swindon Angus Macpherson will be seeking views on his first Police and Crime Plan.

This plan, due to be published by the end of March, will set out the Commissioner's strategic policing and crime priorities for the next five years.

It will include working with partners, including local authorities, and the voluntary community sector. It will be much wider than the Policing Plan previously produced by Wiltshire Police Authority and Wiltshire Police.

Mr Macpherson will be consulting with the public, including victims of crime, and the voluntary community sector about the plan.

As part of this the Commissioner and representatives from his office will be giving presentations at other Area Board meetings and at Swindon Borough Council Locality meetings.

Two workshops for the voluntary and community sector in Wiltshire and Swindon are also being held to capture people's views. These take place as follows:

- Monday 14 January - 2pm – 4pm at the Red Lion Hotel in Salisbury
- Friday 18 January – 2pm – 4pm at Voluntary Action in Swindon

Places are limited at these workshops, so if you would like to request a place please email the name of the attendee/s, the organisation name, which workshop they wish to attend and contact details to [pcc@wiltshire.pnn.police.uk](mailto:pcc@wiltshire.pnn.police.uk).

From Monday 18 February, the public will also be able to read and give their views on the plan via the PCC's website – [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk).

Information about this Police and Crime Plan consultation is on the PCC's website.



**SOUTHERN WILTSHIRE AREA BOARD  
(31 January 2013)**

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**Progress report: Rights of Way project**

**Purpose of the Report**

1. To update the Area Board on the progress of this project.

**Progress Report:**

There is a cross-parish footpath meeting scheduled for Monday 28<sup>th</sup> January. This meeting is planned to discuss the progress of the project including:

1. Setting out a schedule for the remaining kissing gate installations.
2. Discussing the Southern Wiltshire Walks guide and next steps
3. Discuss formalizing the cross parish group so that it can begin to operate in the new financial year.

A full update of the outcome of this meeting will be given at the meeting.

**Installing the gates**

At the last meeting the following update was given.

- 3 of the 5 wooden gates that are made locally and funded by the New Forest National Park have been installed in Landford.
- An order of 39 metal gates has been received to start us off.
- On 15 October and 19 November, new volunteers worked alongside South Wilts Ramblers and the Wiltshire Council Rights of Way team to install 8 metal kissing gates in Downton.
- 2 have been installed in Odstock.
- 4 gates have been delivered to Laverstock and installation will be coordinated by volunteers at the River Bourne Community Farm.
- 4 gates have been delivered to Redlynch and local volunteer will organise installation, with support from Rights of Way.
- The one gate for Coombe Bissett will also be installed shortly.
- This leaves: Alderbury (3) Downton (6), Winterslow (14), Grimstead (7), Whiteparish, Landford and Redlynch (wooden gates).

- Since the last meeting West Dean Parish Council have confirmed that they also require 2 gates.

**Volunteer recruitment:**

Our campaign to recruit volunteers is now well underway. We had a good turnout at our recent work days in Downton, working with the South Wiltshire Ramblers. People can sign up to get involved at:

[www.southernwiltshirewalks.weebly.com](http://www.southernwiltshirewalks.weebly.com)

Communities with volunteers with the right skills that want to start locally can contact the Rights of Way Team who will assist them.

We would like to recruit local tradesmen to help with the installations in return for some advertising in the walks publication. We are teaming up with the Ramblers who are assisting with volunteer training during their monthly sessions.

**Recommendation**

To note the above.

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Report Author: Councillor Leo Randall & Tom Bray  
Tel No: 01722 434252  
E-Mail: tom.bray@wiltshire.gov.uk

WILTSHIRE COUNCIL

ITEM 13

**SOUTHERN WILTSHIRE AREA BOARD**  
**(31 January 2013)**

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## **Southern Wiltshire Volunteering Awards**

### **And the winner's are...**

The winners of the Area Board's volunteering awards for the following categories are:

- **Working with young people**

#### **Carolyn Port (Winterslow Youth Zone and Play Day)**

Carolyn, and her team, set up the Winterslow Youth Zone in 2010 and it has provided a fun place to go for the young people of Winterslow and surrounding villages. Carolyn has also run the Winterslow Play Day which provides a family focused play day during the Summer Holidays. She works so hard for the young people of Winterslow, thus deserving this recognition.

#### **Richard Rendall (Whiteparish Youth Club)**

After six years coaching youth football, Richard turned his enthusiasm to a youth club and his drive secured the funding required, lead and organised the facility and storage for the club, organised a twenty strong team of adults to support the running of the club. Richard has also been involved in the attempt to provide Whiteparish with an all-purpose facility which would also house the new youth club in more suitable accommodation.

- **Working with older people**

#### **Whiteparish & Landford LINK Scheme**

The Whiteparish & Landford LINK Scheme started in 1996, now with 50 active volunteers carrying out over 800 journeys each year. It now serves the communities of Whiteparish, Landford, Nomansland, West Dean, the Grimsteads and Alderbury & Whaddon. We also receive requests for our services from across the county boundary in Sherfield English, Plaitford and Bramshaw. The purpose of LINK is to provide a "good neighbour" service to members of our communities who might require our assistance. This is usually in the form of transport for medical appointments (hospitals, surgeries, dentists, opticians, chiropodists, etc.) or just to go shopping. Members may also provide short relief for carers who wish to nip out for a couple of hours on private business.

- **Working on our footpaths**

**South Wiltshire Ramblers' Heavy Gang**

The South Wiltshire Ramblers' Heavy Gang work closely with the Wiltshire Council Rights of Way Team to install things like kissing gates and foot bridges across south Wiltshire. This year they have worked with the Area Board and local parishes to help train local volunteers from Southern Wiltshire's parishes and also install gates as part of our project.

**Mick Avery – Landford Footpath Group**

Mick has been the leader and driving force of the Landford Footpath Committee, and though he is no longer able to physically work on path inspection and clearance, he maintains a lively and informed knowledge of the footpath network. He remains Chair of the Committee.

- **Working for a safer community**

**Whiteparish First Responders**

Community First Responders (CFRs) first came to the SP5 area with the launch of the Whiteparish group in 2003. The group started after one of the members came across a similar scheme whilst on holiday in Yorkshire. He contacted the Great Western Ambulance Service with a view to rolling out a similar scheme in this area. The scheme has evolved over the years. Landford now has its own First Responder group and, with Whiteparish First Responders, provides cover to the surrounding villages, including Downton, Redlynch, Lover, East and West Grimstead, Alderbury, Whaddon, and Hamptworth.

Due to their proximity CFRs often arrive before the ambulance and can perform a number of potentially lifesaving tasks. All CFR volunteers are trained in Cardio Pulmonary Resuscitation (CPR). They carry defibrillators (to help start a heart in cardiac arrest) and oxygen in addition to other first aid equipment.

**The Award:**

We have decided to present the awards out in the community during February so your local councillor will attend your committee meeting or session to present the award.

**Recommendation:**

1. That the above all receive an award of £50 as recognition of their hard work in our Community Area. Therefore, an additional £100 should be set aside on top of £200 set aside at the last meeting.

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Report Author: Tom Bray – Community Area Manager  
Tel No: 01722 434252  
E-Mail: tom.bray@wiltshire.gov.uk



<b>Report to</b>	<b>Southern Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>31 January 2013</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

**1. Purpose of the report:**

To ask Councillors to consider the following applications seeking 20012/13 Community Area Grant Funding:

<b>Application</b>	<b>Officer Recommendation</b>
New table tennis table for Winterslow Youth Zone - <b>£300</b> <b>Applicant:</b> Winterslow Youth Zone	Approve
Community Arts project at Old Sarum - <b>£2,400</b> <b>Applicant:</b> 5x5x5=Creativity	Approve

**2. Key figures so far:**

Available funds for 2012/13 – **£41,036**

- Amount awarded on 5 April 2012 - **£7,469**
- Amount awarded on 7 June 2012 - **£0**
- Amount awarded on 26 July 2012 - **£5,223 (Grants) & £8,000 (Footpath Theme)**
- Amount awarded on 27 September 2012 – **£998.40**
- Amount awarded on 29 November 2012 – **£15,000 (Grants) & £1,700 (Footpath Guide) & £200 (Volunteering awards) = £16,900**

**Amount available - £2,446 (Community Grants) and £1045 (Youth funding)**

**Amount requested at this meeting (31 January 2013) - £2,700 (grants) and £100 volunteering awards.**

**Amount left if all approved - £691 (Youth Funding)**

**3. Main Considerations**

3.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.

3.2. There will be no more meetings in 2012/13.

**4. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**5. Financial Implications**

Awards must fall within the Area Boards budget allocated to the Southern Wiltshire Area Board. Grant applications totalling **£2,700** have been received for this meeting. As both grants are for young people they can be funded from both central grant funds and youth money.

**6. Legal Implications**

6.1. There are no specific legal implications related to this report.

**7. HR Implications**

7.1. There are no specific HR implications related to this report.

**8. Equality and Inclusion Implications**

8.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

New table tennis table for Winterslow Youth Zone - <b>£300</b> <b>Applicant:</b> Winterslow Youth Zone	Approve
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**Recommendation: Approve (£300 youth funding)**

This application meets grant criteria 2012/13.

Application demonstrates a direct link to the Community Plan 2010 – 15 as it aims to improve local facilities for young people.

This project is to fund the cost of a new heavy duty table tennis table to replace the old one that is no longer fully functioning.

The Area Board recognises the need to support and enhance local community facilities.

Arts project at Old Sarum - <b>£2,400</b> <b>Applicant:</b> 5x5x5=Creativity	Approve
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**Officer recommendation: Approve (£2,346 from community grants and £54 from youth funding)**

This application meets the grant criteria 2012/13.

The application demonstrates a direct link to the Community Plan 2010 -15 in that it provides activities for children and young people.

This project is to fund the cost of a yearlong community arts project for young people and families. The group has been meeting and running pilot session within the community already and has engaged a people from across the area. With the mix of new and old housing a dedicated project to improve cohesion is necessary.

The project is run by an arts group that has been working with the local community for some time now. They work closely with the Old sarum Community Room committee too.

The Parish Council has not been asked to support this financially as it has recently funded equipment for Old Sarum Community Rooms.

**Other funding issues:**

**Young People’s Music Festival Project:**

There is a Youth Music Festival being organised for July 2013 that will involve school workshops leading up to the event. The event will comprise of an area for young people to perform the music they have created in the workshops and also a play day style market place. This will be taking place in Salisbury but will be involving all

Southern Wiltshire schools and young people in the event and workshops leading up to it. The funding bid is yet to be drawn up as the project is still in planning stages but I would like to recommend that the Area Board sets aside its remaining youth funding to this project (£791). I would also expect a further application for this project at the June 6<sup>th</sup> meeting.

**Recommendation:** That the remaining £691 be set aside to go towards the Youth Music Project.

<b>Report Author</b>	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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## Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350  
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE  
CONSIDERED

### 1. Your organisation or group

Name of organisation	Winterslow Youth Zone		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Table Tennis
Please briefly tell us about the project /activity you want to organise and why  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Winterslow Youth Zone caters for young people aged 8-18 through providing two sessions each week. Sessions are open access and popular amongst young people local to Winterslow and Firsdown, and also attract a few young people out of our immediate area, e.g. Laverstock and Pitton. Our current table tennis table is very popular and well used but was donated when we opened almost three years ago and is in poor condition. Young people have asked for a new resource so that they can continue to enjoy the activity and get better, and will enable continued tournaments.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Wiltshire, Winterslow
Where will your project take place?	Winterslow, Barry's Fields Pavilion
When will your project take place?	As soon as resource acquired, ongoing

<b>How will your project benefit your local community?</b>  <i>Important: This section is limited to 300 characters only (inclusive of spaces).</i>	Young people will be able to continue to improve their skill and have fun enjoying a healthy activity. Tournaments can continue to take place. By providing popular activities the Youth Zone can continue to attract young people to take part in positive activities.
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<b>How many people will benefit from your project?</b>	Approx 100-120
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<b>Any other information about your project.</b>          
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<b>3. Funding</b>
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<b>What will be the total cost of your project?</b>	£ 300
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<b>How much funding are you applying for (maximum £350)?</b>	£ 300
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<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>

<b>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</b>	Winterslow Youth Zone  Winterslow Youth Zone
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<b>4. Declaration (on behalf of organisation or group) – I confirm that...</b>
--

<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified  <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application  <input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.  <input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.
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<b>Name:</b>  <b>Position in organisation:</b>	<b>Date:</b> 10/01/2013
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Please return your completed application to the appropriate Area Board Locality Team ( <a href="#">see section 3</a> )
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## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	5x5x5=creativity		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Creativity and community engagement project for the Old Sarum area.		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This project is community based building on the work already achieved by la Folia in 2010/11. It is community focussed, the need for such a project was identified by the community itself. It began in September 2012. 5x5x5=creativity is working alongside a group of Salisbury based arts, heritage and educational partners based at Old Sarum. It aims to support greater community cohesion across age groups and backgrounds. One of the main drivers for this arts initiative is supporting children, young people and their families to explore the natural, cultural and historical environment.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Old Sarum as a whole and Partridge Way specifically		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date July 2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date July 2012	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Old Sarum Community Rooms and Old Sarum Primary School
<b>When will your project take place?</b>	January -December 2013
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The Old Sarum community is growing with a combination of established housing and new building. The community is currently quite separate, physically by a 10 foot fence, and circumstantially when the builders indicated that only new build children could go to the school. Families on the new part of the estate are unsure if Partridge Way is safe. The school has done much to repair this split, community events are also held regularly. The community feels that an Arts Project would greatly unite the estate. The supporters of this are Old Sarum Heritage Centre, Salisbury Cathedral, Wiltshire Wildlife Trust, Salisbury Arts Centre, OSCAR , Youth Club, Shine and Clearbury Childrens Centre.
<b>How many people will benefit from your project?</b>	300 + adults and children
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboard">www.wiltshire.gov.uk/areaboard</a>) or priorities of your area board) Please provide a reference/page no.</b>	Priorities.... The natural environment, especially children/ young people Arts and cultural needs of people Old Sarum as an identified area of need.  Minutes of last Area Board meetings
<b>Any other information about your project. (Limited to a 1000 characters)</b> We have 15 community partners committed to developing the work. We have held a professional learning day on 3 September and then a launch on 15 Sept. Following the pilot phase consultation has occurred to determine need and it will be responsive to this need from January.  The school will have one artist working with them across the age range once weekly during term time and will be assisted by other artists. He will use funded mentoring time to train the staff and others. Wiltshire Wildlife Trust will be linking with this.  Another artist is working in the wider community focussing on toddlers and their families, and will follow this through to parenting class input. She is also working weekly with Shine and ultimately Youth. She hopes to run support groups during her mentoring funded day/s.  Focus on the on the local environment is a key theme using drawing, painting, 3D, clay, photography, film, drama and creative writing.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>



### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
There will be ongoing fundraising and partnership bids which we are currently sourcing.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The legacy of this project is that children, young people and families will be equipped to explore their natural, cultural and historical environment in creative ways. Ongoing assessment on a termly basis with all partners and also the school and community will occur. The focus is transformational high quality and creative shared learning experiences across the community creating a bond together

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: August	Year: 2011
A - Total income:	£87049	
B - Minus total expenditure:	£98329	
Surplus/deficit for year: (A minus B)	£(11280)	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£None	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
8 days equiv @ £200	£1,600	Own fundraising/reserves		£
2 days eqiv training	£400	Partners 8@200	C	£1,600
Materials	£500	Parish/town council		£
1 day equiv community	£200			£
Community workshops x3	£600	Trusts/foundations		£
Rental of venues	£1,000			£
Other local input	£700	In kind		£
	£	Free rental of school and OSCR	C	£1,000
	£		C	
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£5,000</b>	<b>Total Project Income</b>		<b>£2,600</b>

<b>Total project income B</b>	<b>£2,600</b>
<b>Total project expenditure A</b>	<b>£5,000</b>
<b>Project shortfall A – B</b>	<b>£2,400</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£2,400</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance         Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 20/12/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)**



**DELEGATED POWER**

**1. Purpose of Report**

- 1.1 The purpose of the report is to ask the area board to consider whether it wishes to delegate power to the Community Area Manager to take certain urgent decisions during the five month period which has arisen between meetings, due to the elections in May 2013. The next meeting of the Southern Wiltshire Area Board following that on 31 January, is scheduled for Thursday 6 June 2013.

**2. Background**

- 2.1 If an issue, such as an urgent grant application, arises then this would normally require an extraordinary meeting.
- 2.2 The proposal to grant delegated power to the Community Area Manager would enable urgent decisions to be made without the need for an extraordinary meeting. The details of the decision would then be reported to the next meeting of the board to ensure transparency.
- 2.3 The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board on Thursday 6 June 2013 and would not be used as a matter of routine.

**3. Recommendation**

- 3.1 It is proposed that the area board agrees that in order to facilitate the smooth and efficient running of Area Board business and to reduce the need for unnecessary extraordinary meetings:

The Southern Wiltshire Area Board will grant delegated authority to the Community Area Manager, in consultation with the relevant unitary councillors on the Area Board, to make any necessary decisions (such as agreement of CATG funding allocations and Community Area Grant Funding), with an end date of any financial related decisions of 31 March 2013.

A report explaining any decisions and the reasons why they were considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.

**Contact:** Lisa Moore, Tel: 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

**Background Papers:** None

**Appendices:** None





## Southern Wiltshire Community Plan – Area Board Actions Report

This review outlines what the Area Board has done in response to the various Action Points arising from the revised Community Area Plan.

The revision also included a set of Action Points for parish councils to consider. The Board hopes that every PC will keep these proposals under review.

It will be for the new Area Board to decide whether the Action Point list should be updated or extended or, indeed, closed.

**Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 1:**

# TRANSPORT

Topic:	Area Board actions:	Area Board Update
<b>Maintaining our roads, footpaths and cycle routes</b>	<ol style="list-style-type: none"> <li>1. Support PCs through Issue system.</li> <li>2. Investigate Parish Steward buy-out scheme.</li> <li>3. Promote and manage Community Area Transport Group</li> </ol>	<ul style="list-style-type: none"> <li>• Ongoing liaison with Highways</li> <li>• Review service 2013</li> <li>• Successfully launched and is ongoing. Projects totalling around £67k have been funded with £41k from CATG and £26k from PCs and other sources.</li> </ul>
<b>Public transport</b>	<ol style="list-style-type: none"> <li>1. Coordinate and submit requests for timetable changes.</li> <li>2. Conduct consultations on behalf of bus companies.</li> </ol>	<ul style="list-style-type: none"> <li>• Review of local bus services coming to the Board in 2013</li> </ul>
<b>Transport for young people</b>	<ol style="list-style-type: none"> <li>1. Investigate possibilities for widening use of school bus passes.</li> <li>2. Work with Youth Advisory Group on transport issues.</li> <li>3. Liaise with schools coordinator on Travel Plan issues.</li> </ol>	<ul style="list-style-type: none"> <li>• Not possible to extend use of school bus passes</li> <li>• YAG to start Jan/Feb 13 pilot undertaken in 2012.</li> <li>• Ongoing</li> </ul>
<b>HGVs</b>	<ol style="list-style-type: none"> <li>1. Collect and submit SatNav complaints.</li> </ol>	<ul style="list-style-type: none"> <li>• Several complaints submitted</li> <li>• See: <a href="http://www.freightgateway.co.uk/wiltshire/">www.freightgateway.co.uk/wiltshire/</a></li> </ul>
<b>Others</b>	<ol style="list-style-type: none"> <li>1. Support PCs through the Issue system.</li> <li>2. Keep parishes informed of consultations and significant information.</li> </ol>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• Ongoing</li> </ul>



**Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 2:**

# Community Safety

Topic:	Area Board actions:	Area Board Update
<b>Roads</b>	<ol style="list-style-type: none"> <li>1.Continue to encourage PCs and wider community to use Issues System.</li> <li>2.Support and coordinate Community SpeedWatch training.</li> </ol>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• Continuing to promote Speedwatch: Active schemes in Ford, Landford, Alderbury.</li> </ul>
<b>Crime and Anti-Social Behaviour Reduction</b>	<ol style="list-style-type: none"> <li>1.Work with NPT to enlarge role of Neighbourhood Watch.</li> <li>2.Initiate move to Community Watch by facilitating the linkage of existing Watch schemes.</li> <li>3.Encourage police reviews of housing development proposals.</li> <li>4.Maximise availability of constructive youth activities.</li> <li>5.Work with NPT to arrange cascade of criminal intelligence information.</li> </ol>	<ul style="list-style-type: none"> <li>• Started – work ongoing especially liaising with NPTs</li> <li>• Started – Ongoing. Community Safety event in Downton sponsored and supported</li> <li>• Ongoing</li> <li>• Voluntary-led youth clubs operate in Winterslow, Whiteparish, Downton. Youth service delivers club at Old Sarum. Difficulties with provision in Alderbury – continue to support.</li> <li>• PC lead cllrs are a focal point for communication with the village. Ongoing liaison with NPT</li> </ul>
<b>Domestic Violence</b>	<ol style="list-style-type: none"> <li>1.Raise the profile of the problem.</li> <li>2.Ensure availability of information.</li> </ol>	<ul style="list-style-type: none"> <li>• Police &amp; Council working on this national issue, no specific action take by Area Board</li> </ul>

Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 3:

# Health & Well-being

Topic:	Area Board actions:	Area Board Update
<b>Clinical waste</b>	1.Ensure appropriate collection and disposal system is in place.	• <a href="http://goo.gl/XTsVW">http://goo.gl/XTsVW</a> Completed.
<b>Good Neighbour Scheme</b>	1.Support expansion of Good Neighbour scheme using local volunteers.	• Ongoing, updates at Area Board meetings
<b>Link schemes</b> see TRANSPORT		
<b>First Responder schemes</b>	1. Support establishment of First Responder Schemes.	• Area Board funded equipment costs for Whiteparish, Old Sarum, Winterslow schemes
<b>Tackling Isolation</b>	1.Consider Area Board event to investigate the issue of isolation of older people.	• Nothing done.

**Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 4:**

# Economy

Topic:	Area Board actions:	Area Board Update
<b>Local employment</b>	1. Identify support needs for home-based and small rural businesses.	<ul style="list-style-type: none"> <li>• Focus group meeting in 2011. No further action taken. Wiltshire Council working with Wessex Chamber of Commerce have a business support service: <a href="http://goo.gl/0My1Z">http://goo.gl/0My1Z</a>.</li> <li>• 2 job clubs operated during 2011/12. 3 Job Vacancy boards funded and now in use at Downton, Alderbury and Old Sarum</li> </ul>
<b>Digital communications</b>		<ul style="list-style-type: none"> <li>• Funding to be made available via Area Board for digital literacy projects (£1500)</li> </ul>
<b>Buy local</b>	1. Consider a 'Buy Local' event.	<ul style="list-style-type: none"> <li>• No action taken.</li> </ul>

Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 5:

# Children & Young People

Topic:	Area Board actions:	Area Board Update
<b>Activities</b>	1. Coordinate and promote Play Days, Leisure Credits, Youth Clubs (see also related TRANSPORT issue).	<ul style="list-style-type: none"> <li>Funded and promoted activity days and play days in community area, project planned for this Summer</li> </ul>
<b>Transport</b>		
<b>Youth Involvement</b>	<ol style="list-style-type: none"> <li>Support development of Youth Advisory Group.</li> <li>Develop work with primary schools to give younger children a voice.</li> </ol>	<ul style="list-style-type: none"> <li>YAG to start in Jan 2013.</li> <li>Youth projects continue to be funded</li> <li>Held 3 Young People's Area Boards. No further projects planned.</li> </ul>
<b>Accidental injuries</b>	1. Investigate reasons for high rates of accidental injuries to young people.	<ul style="list-style-type: none"> <li>No action taken.</li> </ul>
<b>Support DoE candidates</b>	1. Continue to work with Duke of Edinburgh candidates.	<ul style="list-style-type: none"> <li>Discussion with 5 young people but did not proceed.</li> </ul>
<b>6th Form provision</b>	1. Monitor outcomes of Wiltshire Council task group on 6th Form provision in Salisbury area.	<ul style="list-style-type: none"> <li>Area Board Chairman part of tasking group which looked at this issue. Has now reported and Council taking action.</li> </ul>
<b>Limited mental health provision</b>	1. Investigate extent of mental health provision in Southern Wiltshire.	<ul style="list-style-type: none"> <li>No action taken</li> </ul>
<b>Vulnerable Families</b>	1. Investigate why Southern Wiltshire has the second highest percentage of vulnerable families in Wiltshire. (2010 survey: 108 families were considered vulnerable out of 622 families surveyed.)	<ul style="list-style-type: none"> <li>CAM involved with DAMAF (multiagency forum). Encouraging projects in Morgan's Vale.</li> </ul>

**Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 6:**

# Housing

Topic:	Area Board actions:	Area Board Update
<b>Local Planning</b>	1. Ensure awareness and understanding of policy changes in emerging Wiltshire Core Strategy.	• Ongoing. WC being lobbied to provide PC seminars and workshops.
<b>Affordable housing</b>	1. Ensure awareness and understanding of policy changes in emerging Wiltshire Core Strategy	• Ongoing

**Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 7:**

# Environment

Topic:	Area Board actions:	Area Board Update
<b>Water Quality</b>		
<b>Wildlife sites</b>		
<b>Footpaths</b>	<ol style="list-style-type: none"> <li>1. Produce guidelines for local walk maps/guides.</li> <li>2. Consider joint solutions to maintenance requirements: linking volunteers; Community Payback, Leisure Credits, WC ROW Officer, Area Board grants, NFNP grants.</li> </ol>	<ul style="list-style-type: none"> <li>• Underway. Publication due shortly</li> <li>• Started – highly successful with around 20 stiles being replaced by kissing gates</li> </ul>
<b>Flooding</b>		
<b>New Forest National Park</b>	<ol style="list-style-type: none"> <li>1. Disseminate information about funding and new projects to parishes and groups within and around the National Park.</li> <li>2. Co-ordinate parish views on the 40mph speed limit and promote to the Highway Authority.</li> <li>3. Help to raise general awareness about the special character of the New Forest, including the potential impacts of development in nearby areas on the National Park.</li> </ol>	<ul style="list-style-type: none"> <li>• NFNPA presented at Area Board</li> <li>• Community Asset Transfer to Landford.</li> <li>• Working with NFNPA as part of the footpath project.</li> </ul>

**Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 8:**

# Arts, Culture & Leisure

Topic:	Area Board actions:	Area Board Update
<b>Mobile library</b>	1. Promote the Mobile Library route.	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<b>Facilities directory</b>	1. Produce a community area directory of sports and leisure activities by collating individual PC lists.	<ul style="list-style-type: none"> <li>• Tried in 2011, little interest from PCs. Wiltshire Council developing project</li> </ul>
<b>Local History and Heritage</b>		
<b>Community Asset Transfers</b>	1. Continue to support the transfer to the community of WC assets and facilitate the process.	<ul style="list-style-type: none"> <li>• CATs in Landford (Copse), Redlynch (Playing Fields, Chalk Pit, Morgan's Vale)</li> </ul>

